

Recreation Ground Working Group (WG)

7 October 2025

Attendees: Cllr Stuart Donald, residents x 3, Claire Newman (facilities Officer)

No.	Agenda Item	Lead
1	<p>Apologies Roger Castle – Tennis club</p>	
2	<p>Terms of Reference for the working group</p> <p>CN shared a draft ToR describing the remit of the group, responsibilities and procedures. Comments received and it will be shared with the full Council for approval.</p>	CN
3	<p>Membership of working group</p> <p>Discussed membership of the group. An invite had been sent to current sports users (the tennis club is represented by Roger) No other users volunteered as yet.</p> <p>All agreed the current membership will represent a wide range of views and experiences and will not be seeking further members at this time. There will be a wide consultation carried out to garner views and comments from local residents and sports users.</p>	
4	<p>Project plan</p> <p>CN shared the action plan guiding the project, outlining the three main aims:</p> <ol style="list-style-type: none"> 1. Ensure the sports pavilion is fit for use now and into the future and review if the current use could/should be increased 2. Review equipment for older children 3. Review opportunities for informal sports activities 	
5	<p>Consultation</p> <p>CN to compile a Google form survey for local residents to complete. Will be shared with WG for comments, before publishing. This would be shared via FB, Grapevine, Parish Council website, posters with QR codes with a push for younger age group engagement</p> <p>Other consultation actions agreed:</p> <ul style="list-style-type: none"> - Hand-deliver a letter to all neighbouring residents informing them of the project and providing CN's email for any queries/concerns - Village and Valley magazine article - Regular updates at Parish Council meetings - Open event further into the project - Updates on Parish Council website 	CN CN
6	<p>Concerns/complaints received from three residents living in close proximity to the recreation ground</p> <p>CN has received numerous complaints about the previous playpark project and expressing concerns about any future projects. The WG discussed each concern at length and a response will be sent on behalf of the WG. CN will</p>	

	share the response with the WG for comments. Chair of the council to be updated on concerns and responses.	CN
8	WG shown around the pavilion to highlight the known issues. CN is visiting other pavilion projects locally and will feed any learning into the WG.	
	Date of next meeting: Friday 14 November 10am	