


You are hereby summoned to attend a Meeting of the
PARISH COUNCIL
to be held on **Monday 3 February 2025 at 7.00pm**
in the Small Parish Hall, 11 Links Lane, Rowlands Castle PO9 6AD

Cllr F Ball, Cllr S Donald, Cllr J Edwards,
Cllr Y Haggard, Cllr V Matthews, Cllr I Moore,
Cllr C Stanley (Chairman) & Cllr W Wilson



Lisa Walker,
29 January 2025

- Please do not attend if you feel unwell;
- Members of the public are welcome to attend the Meeting and make representation(s) either during the Open Forum (see Item 5) or about a particular Agenda Item.

In accordance with best practice, copies of this Agenda have been/will be sent to:

- C Cllr Marge Harvey (Catherington Division)
- D Cllr Charlene Maines (Rowlands Castle Ward)
- EHDC's Community Officers, Local Press and East Hants Police Team

AGENDA

The Chairman's Safety Announcement

1. To Receive and Agree any Councillors' Apologies for Absence
2. To Receive any **Declarations of Interest** (*Members/Officers are invited to declare any pecuniary or non-pecuniary interests arising from this Agenda. Notwithstanding this Item, Members/Officers may declare an interest at any point during the meeting. If a Member/Officer has a pecuniary interest then they must leave the room whilst the item is being discussed.*)
3. To Receive and Confirm the Accuracy of the Draft Minutes of the Council Meeting on 13 January 2025, together with a Written Update on Progress of Resolutions from Previous Mtgs
4. Receive Reports from County and District Councillors, and other Delegates, if appropriate
5. **Open Forum** (*Limited to 15 minutes in total, and a maximum of 3 minutes for any one speaker, to allow members of the public to raise any matters for the Council's attention – see details at start of Agenda on how to do so.*)
6. **Planning & Licensing Applications:** To Consider and Agree Action on following, if appropriate:

NB: There are no new planning applications to consider within the Parish at present, partly due to EHDC moving to a new IT system for Planning Services.
7. **General Matters for Decision:** To Consider and Agree Action on the following:
 - a) Update from RC History & Heritage on Parish Archiving Plans
 - b) **Recreation Ground:**
 - Proposals for Replacement of Entrance Barrier and Signage
 - For Note: Cutting back of RC Tennis Club Protective Hedge

- c) Further Speed Monitoring Devices for Parish and Update on Data from Current ones
- d) Review of Internal Auditor Engagement Letter and Scope of Work for 2024/25 onwards
- e) Request to include a Seed Exchange in Bus Shelter or Community Book Exchange

8. **Financial Matters for Decision:** To Consider and Agree Action on the following:

- a) January 2025 Schedule of Payments, for authorisation
- b) Report on Council's Bank Accounts as at 31 January 2025, for acceptance
- c) Review of Provisional Budget for 2025/26 and Confirmation thereon
- d) Review of Provision Precept for 2025/26 and Confirmation thereon

9. **Matters for Discussion:** To Consider the following:

- a) Summary of Residents' Dealings with Parish Office for January 2025

10. **Matters for Information**

- a) Schedule of EHDC's and SDNPA's Planning Decisions up to 31 January
- b) Report on Interim Havant Thicket Reservoir Stakeholder Group on-line Mtg on 21 January
- c) Report on East Hampshire Association of Parish & Towns Councils on-line Mtg on 22 January
- d) Report on Hills to Harbour Community Rail Partnership Mtg on 28 January
- e) Report on SDNPA Briefing on Partnership Management Plan and Local plan Review Regulation 18 Consultation on 29 January

11. **To pass a Resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussions regarding employment matters where publicity might be prejudicial to the special nature of the business**

12. To Receive an Update from Recruitment of new Clerk Working Group and Agree Action Thereon

13. **Date of Next Meeting**

Monday 3 March 2025 in the Small Parish Hall, Rowlands Castle

Possible Forthcoming Agenda Items:

- Regular Review of Council's Policies (Each month, where agenda allows)
- Regular Review of sections of Council's Risk Assessment Documentation (monthly, as allowed)
- Recreation Ground: Update on Feasibility Study by Believ re potential for EV-charging points (TBC)
- Quarterly Report on Data from Council's Speed Monitoring Devices (March)
- Recreation Ground: Review of Sports Users Fees (March)
- Recreation Ground: Quotes for removal/installation of Access-Restricting Measures (March)
- Recreation Ground: Strategy (April – see Item 7 a) of Minutes on 13 January 2025)
- Recreation Ground: Review of Annual RoSPA Inspection of the Play and Other Equipment (May?)
- Quote(s) for remaining works to trees, as recommended in Tree Condition Survey of Sept 2025 (TBC)
- Update on Prototype lid for bins around The Green (TBC)
- Further works to Rowlands Copse – Boardwalk and Interpretation Panel(s) (TBC)
- Update from Friends of St Hubert's for Grant Funding for Further Works (TBC)
- RCTC's request for various changes in and around tennis courts (TBC)
- Potential Logo for Rowlands Castle Parish Council (TBC)
- Policy on Formal Use of The Green for Events (TBC)