


You are hereby summoned to attend a Meeting of the  
**PARISH COUNCIL**  
to be held on **Monday 13 January 2025 at 7.00pm**  
in The Meeting Place, Church on The Green, Rowlands Castle PO9 6AB

Cllr F Ball, Cllr S Donald, Cllr J Edwards,  
Cllr Y Haggard, Cllr V Matthews, Cllr I Moore,  
Cllr C Stanley (Chairman) & Cllr W Wilson



Lisa Walker,  
8 January 2025

- Please do not attend if you feel unwell;
- Members of the public are welcome to attend the Meeting and make representation(s) either during the Open Forum (see Item 5) or about a particular Agenda Item.

**In accordance with best practice, copies of this Agenda have been/will be sent to:**

- C Cllr Marge Harvey (Catherington Division)
- D Cllr Charlene Maines (Rowlands Castle Ward)
- EHDC's Community Officers, Local Press and East Hants Police Team

## AGENDA

### *The Chairman's Safety Announcement*

1. To Receive and Agree any Councillors' Apologies for Absence
2. To Receive any **Declarations of Interest** (*Members/Officers are invited to declare any pecuniary or non-pecuniary interests arising from this Agenda. Notwithstanding this Item, Members/Officers may declare an interest at any point during the meeting. If a Member/Officer has a pecuniary interest then they must leave the room whilst the item is being discussed.*)
3. To Receive and Confirm the Accuracy of the Draft Minutes of the Council Meeting on 2 December 2024, together with a Written Update on Progress of Resolutions from Previous Mtgs
4. Receive Reports from County and District Councillors, and other Delegates, if appropriate
5. **Open Forum** (*Limited to 15 minutes in total, and a maximum of 3 minutes for any one speaker, to allow members of the public to raise any matters for the Council's attention – see details at start of Agenda on how to do so.*)
6. **Planning & Licensing Applications:** To Consider and Agree Action on following, if appropriate:
  - 51021/005 For Note Only SINGLE STOREY REAR EXTENSION, CONVERSION OF GARAGE TO HABITABLE SPACE FOLLOWING DEMOLITION OF CONSERVATORY Oakwood, Manor Lodge Road, Rowlands Castle, PO9 6BA
  - 58293/001 For Note Only Notification of Receipt of a Planning Appeal: Planning Inspectorate Ref: APP/M1710/D/24/3355618 Against Refusal of a Householder Application 28 Bowes Hill Rowlands Castle PO9 6BP

SDNP/24/  
022356/LIS  
For Note Only

Listed Building Consent: A) REPLACEMENT OF HERITAGE DOUBLE-GLAZED SASH TIMBER WINDOW AT FRONT RHS OF BUILDING WITH LIKE-FOR-LIKE REPLACEMENT (BUT WINDOW OPENS FROM BOTTOM INSTEAD OF TOP OF FRAME AS CURRENT VERSION). WHITE RAL 9003. REASON FOR REPLACEMENT - EXISTING SEALED UNITS HAVE FAILED AND 2 OF THE PANES ARE BROKEN; B) REPLACEMENT OF SINGLE-GLAZED FRONT DOOR WITH A DIFFERENT STYLE OF TIMBER FRONT DOOR WITH DOUBLE-GLAZED PANELS (THIS IS IN KEEPING WITH NEIGHBOURING PROPERTIES AND A SIMILAR GLAZING AND STYLE PERMITTED UNDER APPLICATION SDNP/18/00428/LIS) FOR GARDEN COTTAGE OPPOSITE. REASON FOR REPLACEMENT - HEAT LOSS FROM EXISTING (NON-ORIGINAL) DOOR CAUSING MOULD/DAMP IN WINTER AND NON-SAFETY GLAZING IN DOOR. PROPOSED DOOR COLOUR DARK GREEN, e.g. RAL 6451 BRUNSWICK GREEN.  
*Merlins Rise, Idworth House, Treadwheel Road, Rowlands Castle, PO8 0AW*

7. **General Matters for Decision:** To Consider and Agree Action on the following:
  - a) **Recreation Ground:**
    - Review of Quarterly Operational Inspection of Play & Other Equipment
    - Provision for Strategy for Recreation Ground
    - Review of Access Restricting Measures for the Ground
  - b) Response to Southern Water's Hampshire Water Transfer and Water Recycling Scheme Gate 3 Draft Decision Consultation Process
  - c) Draft Retention and Disposal Policy
  - d) Quote for Recommended works to tree, following Tree Condition Survey in September 2024
  - e) Potential for Flood Barrier Gates at Ford on Woodberry Lane
  
8. **Financial Matters for Decision:** To Consider and Agree Action on the following:
  - a) December 2024 Schedule of Payments, for authorisation
  - b) Report on Council's Bank Accounts as at 31 December 2024, for acceptance
  - c) Quarterly Review of Budget and Actual Payments & Receipts to 31 December 2024
  - d) Quarterly Review of Council's Asset Register to 31 December 2024
  - e) Finance Working Group's Recommendation re Budget for 2025/26
  - f) Setting of Provisional Precept for 2025/26
  
9. **Matters for Discussion:** To Consider the following:
  - a) Summary of Residents' Dealings with Parish Office for December 2024
  - b) Attendance at SDNPA's Briefing on Partnership Management Plan and Local Plan Review Regulation 18 Consultation on 29 January 2025
  
10. **Matters for Information**
  - a) Schedule of EHDC's and SDNPA's Planning Decisions up to 10 January
  - b) Report on Hampshire Passenger Transport Forum on 4 December
  - c) Hampshire Minerals & Waste Plan: Partial Update
  
11. **To pass a Resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussions regarding employment matters where publicity might be prejudicial to the special nature of the business**
  
12. To Receive the Resignation of the Clerk, and Agree Action thereon

13. To Receive Notification of Solicitor's Correspondence re Incident at Recreation Ground during Fireworks Display on 2 November 2024

14. **Date of Next Meeting**

Monday 3 February 2025 in the Small Parish Hall, Rowlands Castle

**Possible Forthcoming Agenda Items:**

- Regular Review of Council's Policies (Each month, where agenda allows)
- Regular Review of sections of Council's Risk Assessment Documentation (monthly, as allowed)
- Proposals for Replacement of Entrance Barrier (Feb)
- Recreation Ground: Update on Feasibility Study by Believ re potential for EV-charging points (Feb)
- Further Speed Monitoring Devices for Parish (Feb)
- Update from RC History & Heritage on Parish Archiving Plans (Feb)
- Quarterly Report on Data from Council's Speed Monitoring Devices (March)
- Update on Prototype lid for bins around The Green (TBC)
- Further works to Rowlands Copse – Boardwalk and Interpretation Panel(s) (TBC)
- Update from Friends of St Hubert's for Grant Funding for Further Works (TBC)
- RCTC's request for various changes in and around tennis courts (TBC)
- Potential Logo for Rowlands Castle Parish Council (TBC)
- Policy on Formal Use of The Green for Events (TBC)