


You are hereby summoned to attend a Meeting of the
PARISH COUNCIL
to be held on **Monday 7 October 2024 at 7.00pm**
in the Small Parish Hall, 11 Links Lane, Rowlands Castle PO9 6AD

Cllr F Ball, Cllr S Donald, Cllr J Edwards,
Cllr Y Haggard, Cllr V Matthews, Cllr I Moore,
Cllr C Stanley (Chairman) & Cllr W Wilson



Lisa Walker,
2 October 2024

- Please do not attend if you feel unwell;
- Members of the public are welcome to attend the Meeting and make representation(s) either during the Open Forum (see Item 4) or about a particular Agenda Item.

In accordance with best practice, copies of this Agenda have been/will be sent to:

- C Cllr Marge Harvey (Catherington Division)
- D Cllr Charlene Maines (Rowlands Castle Ward)
- EHDC's Community Officers, Local Press and East Hants Police Team

AGENDA

The Chairman's Safety Announcement

1. To Receive and Agree any Councillors' Apologies for Absence
2. To Receive any **Declarations of Interest** (*Members/Officers are invited to declare any pecuniary or non-pecuniary interests arising from this Agenda. Notwithstanding this Item, Members/Officers may declare an interest at any point during the meeting. If a Member/Officer has a pecuniary interest then they must leave the room whilst the item is being discussed.*)
3. To Receive and Confirm the Accuracy of the Draft Minutes of the Council Meeting on 2 September 2024, together with a Written Update on Progress of Resolutions from Previous Mtgs
4. Receive Reports from County and District Councillors, and other Delegates, if appropriate
5. **Open Forum** (*Limited to 15 minutes in total, and a maximum of 3 minutes for any one speaker, to allow members of the public to raise any matters for the Council's attention – see details at start of Agenda on how to do so.*)
6. **Planning & Licensing Applications:** To Consider and Agree Action on following, if appropriate

51680/021 DETAILS OF DISCHARGE OF CONDITION 28 (LANDSCAPING) IN
RESPECT OF PHASE 3 EMBANKMENT OF THE PLANNING PERMISSION
51680/001 APP/20/00990 DATED 15TH OCTOBER 2021
*Havant Thicket Winter Storage Reservoir, Manor Lodge Road, Rowlands
Castle*
(Cllr Stanley)

20639/003 For Note Only SINGLE STOREY FRONT EXTENSION, CONVERSION OF INTEGRAL GARAGE TO LIVING ACCOMMODATION AND NEW DETACHED GARAGE (as amended by plans received 17/09/24)
16 Castle Road, Rowlands Castle, PO9 6AS

29506/031 For Note Only Notification of Intention to Carry Out Works to Trees Within a Conservation Area: REMOVAL OF 1 NO. ATLAS CEDAR TREE
Deerleap, 17 The Green, Rowlands Castle, PO9 6BW

7. **General Matters for Decision:** To Consider and Agree Action on the following:

- a) **The Green:** Request by St John's Church to use The Green for a short Carol Service on the afternoon of Sunday 22 December 2024
- b) **The Recreation Ground:** Review of pitch improvement costs and treatments for forthcoming year(s) in light of Football Foundation funding
- c) Results of recent Tree Condition Survey (excluding Rowlands Copse) and Prioritisation of works thereon
- d) Quote(s) for Cutting of Hedges around the Parish for which Council is responsible
- e) Proposals by Stansted Park to Plant an area under Forestry Commission's English Woodland Creation Offer
- f) Partial Review of Council's Risk Register Documentation
- g) Attendance at HALC AGM on 19th October 2024
- h) Potential Additional site for speed reminder/indicator device on Whichers Gate Road
- i) Update on Data from new AutoSpeedwatch Cameras on Manor Lodge Road

8. **Financial Matters for Decision:** To Consider and Agree Action on the following:

- a) September 2024 Schedule of Payments, for authorisation
- b) Report on Council's Bank Accounts as at 30 September 2024, for acceptance
- c) Quarterly Budget and Actual Payments & Receipts to 30 September 2024
- d) Quarterly Review of Asset Register
- e) External Auditor's Review of Annual Governance & Accountability Return for year ended 31 March 2024 and response thereon

9. **Matters for Discussion:** To Consider the following:

- a) Summary of Residents' Dealings with Parish Office for September 2024
- b) Consultation on Southern Water's Revised Draft Water Resources Management Plan
- c) Portsmouth Water's Events relating to the Havant Thicket Reservoir Project

10. **Matters for Information**

- a) Schedule of EHDC's and SDNPA's Planning Decisions up to 4 October 2024
- b) Report on Havant Thicket Reservoir Stakeholder Mtg on 10 September
- c) Report on Action Hampshire Housing Team Briefing on Rural Affordable Housing on 11 September
- d) Report on SWR Stakeholder Live Session on 23 September
- e) Report on Hills to Harbour Community Rail Partnership Mtg on 2 October
- f) Report on SDNPA Parish Workshop on 2 October

11. **Date of Next Meeting**

Monday 4 November 2024 in the Small Parish Hall, Rowlands Castle

Possible Forthcoming Agenda Items:

- Regular Review of Council's Policies (Each month, where agenda allows)
- Regular Review of sections of Council's Risk Assessment Documentation (monthly, as allowed)
- The Recreation Ground: Update on Feasibility Study by Believ re potential for EV-charging points
- Review of Council's domain name and standardised, Council-controlled email addresses
- Topics for next East Hants Assoc of Parish & Town Councils Mtg in Jan '25 (Nov?)
- Report following EHDC Strategy Workshop on 25 June (Nov?)
- Quarterly Report on Data from Council's Speed Monitoring Devices (Dec?)
- Report and Accounts for RC Recreation Ground CIO for year ended 31 March 2024 (Jan, at latest)
- Update on Prototype lid for bins around The Green (TBC)
- Further works to Rowlands Copse – Boardwalk and Interpretation Panel(s) (TBC)
- Review of Quarterly Operational Inspection of Play & Other Equipment at Rec (Nov)
- Update from Friends of St Hubert's for Grant Funding for Further Works (TBC, Nov?)
- RCTC's request for various changes in and around tennis courts (TBC)
- Potential Logo for Rowlands Castle Parish Council (TBC)
- Policy on Formal Use of The Green for Events (TBC)