

Budget & Actual Payments and Receipts 2023/24

Budget Category	Description	Total Ps & Rs 2021/22	Total Ps & Rs 2022/23	Budgeted Ps & Rs 2023/24	Actual Ps & Rs to 31/03/24
Anticipated Expenditure:					
Administration					
1	Staff Costs: Salaries, NICs, pension contributions, overtime	48302	53646	59475	62493
2	Outsourced Admin Services incl payroll	407	419	420	407
3	Parish Office Rent and cleaning	5097	5064	5780	5688
4	Parish Office Equipment: Maintenance incl IT, printer/scanner, lease	2469	1077	2130	1267
5	Parish Office Running Costs: consumables, postage, stationery	221	238	250	280
6	Communications: Telephone, b'band, website, advertising	1593	1701	3180	1789
7	Parish Hall and other meeting room hire	378	518	550	510
8	Professional Charges: Fees, subscriptions, audit, ICO charges	3124	3421	4745	1532
9	Elections incl provision for future	0	0	500	190
10	Training and Conferences for staff and cllrs, not incl travel costs	96	328	700	476
11	Sundries: Hospitality for APM etc, flowers, wreaths, gifts	60	178	140	234
12	Travel Expenses for cllrs and staff	6	105	300	192
13	Insurance: Liability and assets owned/items leased by RCPC/RG Charity	1770	1850	2000	2006
14	Cllrs' Admin Allowance	90	114	200	120
15	Spare				
		63613	68659	80370	77185
Open Spaces					
16	Grass cutting (excl Rec Gr) and Hedge Maintenance (incl Rec Gr)	5560	4393	6250	5525
17	Tree Maintenance (incl Rec Gr)	6979	8446	4000	4757
18	Tidying Parish: Treatment of Green, litter/dog waste clearing (incl Rec G)	7110	8995	7500	6522
19	Sundries: Benches (incl Rec Gr), Flower Bed, Clock, Memorials	2408	2928	2800	4679
20	Finchdean: Grass cutting, hedgerow maintenance, signage	570	420	730	525
21	Lengthsman Scheme Tasks: Parish upkeep, RoW maintenance	1113	897	1000	1377
22	Flood Alleviation Measures (in advance of 2024/25)			0	373
		23741	26079	22280	23758
Recreation Ground					
23	Playground & Other Equip: Inspection, maintenance, repairs	1762	5870	2300	2559
24	General running costs Grant	261	4610	2000	4554
25	Staff Costs: Groundsman, Pavilion & WC cleaning	3948	4180	4590	4626
26	Consumables purchased for Rec Ground	274	481	450	574
27	Measures to tackle Anti-social Behaviour (vandalism, graffiti)	409	1401	400	303
28	Second Access for Emergencies (Code previously allocated to Pavilion Extn)	0	273	0	46
		6653	16814	9740	12662
Grants/Support to Other Bodies					
29	Parish Hall	1467	6032	6250	18856
30	Village Events: May Day Picnic, Fair, Fireworks	0	105	100	100
31	Sundry Groups	1050	1450	1500	1150
32 and 33	Spare				
		2517	7587	7850	20106
Transport					
34	Traffic Issues incl SLR management	11118	8643	2500	3890
35	Transport Initiatives related to SDNP (eg Comm Rail Partnership)	0	159	200	236
36	Spare				
		11118	8802	2700	4126
Operational					
37	Parish Neighbourhood Plan	4573	7589	2000	2314
38	Parish-wide Enhancements sub-Fund	5447	12158	3000	5810
		10020	19747	5000	8123
SUB TOTAL of OUTLAYS funded by PRECEPT		117662	147688	127940	145960
Expenditure on Other Items via non-Precept funding eg grants					
39	Pavilion Refurbishment	102	743	15000	8993
40	Office Equipment	420	0	500	110
41	Rec Ground	9596	14082	120000	119019
42	Other Items eg signage, defibs, street furniture	11562	2089	2000	3906
43	Spare - Used in 2020/21 for Contract Pavilion WC cleaning				
SUB TOTAL of OUTLAYS funded by Other Means:		21679	16914	137500	132029
TOTAL of OUTLAYS		139341	164602	265440	277989
Financed by:					
A	Precept, excluding EHDC Grant Contribution	112126	114368	118942	118942
B	VAT Repayment for Precept-funded Projects (always behind by one ¼)	3395	3262	Unknown	4436
C	Sports Facilities Income (Unused at present, but keep for future use)	Charity Acc	Charity Acc	Charity Acc	Charity Acc
D	Income Generation towards Precept-funded Projects	2,100	4,216	Unknown	1264
E	Bank Interest	489	727	Unknown	3004
G	Release of Precept-funded Restricted Funds collected prior to 1 April 2023	24164	29478	Unknown	12764
SUB TOTAL of INCOME, excluding non-Precept-funded Items		142274	152051	118942	140411
and by the following related to non-Precept-funding					
B1	VAT Repayment for non-Precept-funded Items (always behind by one ¼)	3475	5817	Unknown	28010
D1	Income Generation towards non-Precept-funded Projects	39516	10874	Unknown	84700
G1	Release of Non-Precept funded Restricted Funds collected prior to 1 April 2022	5749	5653	Unknown	36642
TOTAL of INCOME, including that for non-Precept-funded Items		191014	174394	118942	289763
TOTAL of INCOME, excluding G and G1		161101	139264	#VALUE!	240357

Restricted Funds also available from previous years

Explanations of Some Budgets and Funds available

- Over-spend due to staff salary increase in line with LGA offer
- Under-spend because website overhaul delayed to 24/25
- Under-spend because no major professional advice required in 23/24
- Over-spend covered by allocated restricted funds
- Under-spend due to last quarter of waste collection not invoiced until 24/25
- Over-spend due to bench refurbishment being more costly because not undertaken in 2022
- Over-spend because whilst grant not paid, other works to outdoor gym equipment repairs undertaken instead + survey of Pavilion roof
- Over-spend, partly on staffing needs and also in part covered by £9,306 of s106 funds for new Fire Alarm System + VAT reclaim
- Over-spend due to purchase of 3 speed cameras for Manor Lodge Rd paid for with EHDC grant
- Over-spend mainly due to work at Rowlands Copse, in part paid for with EHDC grant
- Sum includes upgrade of doors of both public WCs off-set against insurance payment of £2,845 and VAT reclaim
- New Playpark Project funded largely by CIL monies, s106 funds and grants
- Expenditure on replacement defib batteries (in part paid for with D Cllr Grant) + 2 new benches on The Green