


You are hereby summoned to attend a Meeting of the
PARISH COUNCIL
to be held on **Wednesday 10 April 2024 at 7.00pm**
in The Small Parish Hall, 11 Links Lane, Rowlands Castle PO9 6AD

Cllr F Ball, Cllr S Donald, Cllr J Edwards,
Cllr Y Haggard, Cllr V Matthews, Cllr I Moore,
Cllr C Stanley (Chairman) & Cllr W Wilson



Lisa Walker,
4 April 2024

- Please do not attend if you feel unwell;
- Members of the public are welcome to attend the Meeting and make representation(s) either during the Open Forum (see Item 4) or about a particular Agenda Item.

In accordance with best practice, copies of this Agenda have been/will be sent to:

- C Cllr Marge Harvey (Catherington Division)
- D Cllr Charlene Maines (Rowlands Castle Ward)
- EHDC's Community Officers, Local Press and East Hants Police Team

AGENDA

The Chairman's Safety Announcement

1. To Receive and Agree any Councillors' Apologies for Absence
2. To Receive any **Declarations of Interest** (*Members/Officers are invited to declare any pecuniary or non-pecuniary interests arising from this Agenda. Notwithstanding this Item, Members/Officers may declare an interest at any point during the meeting. If a Member/Officer has a pecuniary interest then they must leave the room whilst the item is being discussed.*)
3. To Receive and Confirm the Accuracy of the Draft Minutes of the Council Meeting on 4 March 2024, together with a Written Update on Progress of Resolutions from Previous Mtgs
4. Receive Reports from County and District Councillors, and other Delegates, if appropriate
5. **Open Forum** (*Limited to 15 minutes in total, and a maximum of 3 minutes for any one speaker, to allow members of the public to raise any matters for the Council's attention – see details at start of Agenda on how to do so.*)
6. **Planning & Licensing Applications:** To Consider and Agree Action on following, if appropriate:

51680/008 Reserved Matters Application for Phase 2 – Wetland: RESERVED MATTERS COMPRISE SITING, SCALE, APPEARANCE AND LANDSCAPING PURSUANT TO CONDITION 2. THE HYBRID APPLICATION WAS ENVIRONMENTAL IMPACT ASSESSMENT DEVELOPMENT AND AN ENVIRONMENTAL STATEMENT WAS SUBMITTED AS PART OF THE APPROVED APPLICATION
Havant Thicket Winter Storage Reservoir, Manor Lodge Road, Rowlands Castle (Cllr Stanley)

- 53743
For Note Only SINGLE STOREY REAR AND SIDE EXTENSIONS INCORPORATING GARAGE CONVERSION TO HABITABLE SPACE WITH CANOPY TO FRONT ELEVATION. LOG BURNER FLUES AND ALTERATION TO FENESTRATION
24 College Close, Rowlands Castle, PO9 6AJ
- 60303
For Note Only SINGLE STOREY SIDE EXTENSION
67 Links Lane, Rowlands Castle, PO9 6AF
- 23856/020
For Note Only Application for Consent for Works to Trees Subject to a Tree Preservation Order: CROWN LIFTING OF 3 NO. OAK TREES TO 4 METRES AND PRUNING LIMBS UP TO 2 METRES TO ALLOW 3 METRE CLEARANCE FROM BUILDINGS (W10)(EH876)(LAND AT, KEYLINE BUILDERS MERCHANT LTD. THE DEPOT, REDHILL ROAD, ROWLANDS CASTLE, HAVANT, PO9 6DW) TREE PRESERVATION ORDER 2011
Rear of 16 & 17 Bailey Road, Rowlands Castle
- SDNP/24/
00616/HOUS
For Note Only SINGLE STOREY SIDE EXTENSION, REPLACEMENT CONSERVATORY, WHEELCHAIR ACCESSIBILITY IMPROVEMENTS, ECO RETROFIT AND ASSOCIATED LANDSCAPING
Rose Cottage, 56 South Lane, Finchdean, PO8 0AU
- 55562/005
For Note Only NOTIFICATION OF COMPLIANCE WITH CONDITION 33 (DESIGN CODE). OUTLINE PLANNING APPLICATION WITH ALL MATTERS RESERVED, EXCEPT THE MEANS OF ACCESS TO THE HIGHWAY NETWORK (JUNCTION ARRANGEMENTS) AND ASSOCIATED HIGHWAY IMPROVEMENTS, FOR THE DEMOLITION OF EXISTING BUILDINGS AND THE RESIDENTIAL-LED (C3) MIXED-USE DEVELOPMENT OF THE SITE WITH UP TO 800 DWELLINGS, UP TO 2HA OF EMPLOYMENT LAND (USES E(g)(i), E(g)(ii), AND E(g)(iii) AND B2), A LOCAL CENTRE (INCLUDING: LOCAL RETAIL (E(a)); FINANCIAL AND PROFESSIONAL SERVICES (E(c)(i), E(c)(ii) AND E(c)(iii)); RESTAURANTS, CAFES, AND DRINKING ESTABLISHMENTS (E(b) AND SUI GENERIS), HOT FOOD TAKEAWAYS (SUI GENERIS), TOGETHER WITH A PRIMARY SCHOOL (F1(a)) AND COMMUNITY FACILITIES (E(d), E(f), F2(b)/F2(c)), INFORMAL AND FORMAL OPEN SPACE, ALLOTMENTS AND ACOUSTIC BUNDS, TOGETHER WITH ASSOCIATED DRAINAGE, UTILITIES AND ALL OTHER ASSOCIATED AND NECESSARY INFRASTRUCTURE (ADDITIONAL INFORMATION AND AMENDED PLANS RECEIVED 31/07/19, 06/09/19, 26/09/19, 21/10/19, 04/03/20, 04/05/20 AND 10/06/20)
Development Land East of Horndean, Rowlands Castle Road, Horndean
- 34727/004
For Note Only Application for Consent for Works to Trees Subject to a Tree Preservation Order: REMOVAL OF 1. NO. PINE TREE (T3) (EH518) (ST. JOHN THE BAPTIST CHURCH HALL, ROWLANDS CASTLE) TREE PRESERVATION ORDER 2002.
St John the Baptist Church, 120 Redhill Road, Rowlands Castle, PO9 6DF

7. **General Matters for Decision:** To Consider and Agree Action on the following:

- a) **The Green including Deerleap Verge:**
- Future Insurance Arrangements for Erection of Christmas Tree on The Green
 - Request by RC Heritage Centre for a D-Day 80th Anniversary Display on The Green on 29 June, possibly extending to 30 June
 - Prototype Options for Lids for bins around The Green

- b) **The Recreation Ground:**
 - Review of Council's Surveillance Camera System Policy and related documentation
 - Reimbursement of Council's contribution to Recreation Ground for payment of CIO's legal costs associated with new Lease with RC Tennis Club
 - Update on Funding following FA's Recreation Ground Pitch Assessment
- c) Provision of Accounting Software for Council's finances for 24/25 and onwards

8. **Financial Matters for Decision:** To Consider and Agree Action on the following:

- a) March 2024 Schedule of Payments, for authorisation
- b) Report on Council's Bank Accounts as at 31 March 2024, for acceptance
- c) Review of Budgeted and Actual Payments & Receipts to year ended 31 March 2024
- d) Review of Council's Asset Register for year ended 31 March 2024
- e) Review of Councillors' Allowance and Travel Expenses for 2024/25
- f) Grant Application from Citizens Advice East Hants

9. **Matters for Discussion**

- a) Summary of Residents' Dealings with Parish Office in March 2024
- b) Following article in Spring 2024 Village & Valley magazine, future engagement with teenagers of the Parish

10. **Matters for Information**

- a) Schedule of EHDC's and SDNPA's Planning Decisions up to 5 April 2024
- b) Report on SDNPA's On-line Parish Meeting on 13 March 2024
- c) Report on Havant Residents' Group Mtg with Environment Agency and Natural England re Southern Water Recycling Project on 27 March

11. **To pass a Resolution in accordance with the Public bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussions regarding employment matters where publicity might be prejudicial to the special nature of the business**

12. To Receive a Report on Employment Matters relating to the Recreation Ground and Agree Action thereon

13. **Date of Next Meeting**

Monday 13 May 2024 in The Meeting Place at Church on The Green, Rowlands Castle
NB: Change from usual date and venue

Possible Forthcoming Agenda Items:

- Regular Review of Council's Policies (Each month, where agenda allows)
- Recommendations in Survey of Roofs of Parish Hall and Pavilion and funding thereon (May)
- Renewal of Subscription for Campaign for Protection of Rural England (CPRE) (May)
- Further works to Rowlands Copse – Boardwalk and Interpretation Panel(s)
- Review of Quarterly Operational Inspection of Play & Other Equipment at Rec (Nov)
- RCTC's request for various changes in and around tennis courts (TBC)
- Details of Application for s106 monies specifically held for Allotments (TBC)
- Potential Logo for Rowlands Castle Parish Council (TBC)
- Policy on Formal Use of The Green for Events (TBC)