


You are hereby summoned to attend a Meeting of the  
**PARISH COUNCIL**  
to be held on **Monday 8 January 2024 at 7.00pm**  
in The Meeting Place, Church on The Green, Rowlands Castle PO9 6AB

Cllr F Ball, Cllr S Donald, Cllr J Edwards,  
Cllr Y Haggard, Cllr V Matthews, Cllr I Moore,  
Cllr C Stanley (Chairman) & Cllr W Wilson



Lisa Walker,  
3 January 2024

- Please do not attend if you feel unwell;
- Members of the public are welcome to attend the Meeting and make representation(s) either during the Open Forum (see Item 4) or about a particular Agenda Item.

**In accordance with best practice, copies of this Agenda have been/will be sent to:**

- C Cllr Marge Harvey (Catherington Division)
- D Cllr Charlene Maines (Rowlands Castle Ward)
- EHDC's Community Officers, Local Press and East Hants Police Team

## AGENDA

### *The Chairman's Safety Announcement*

1. To Receive and Agree any Councillors' Apologies for Absence
2. To Receive any **Declarations of Interest** (*Members/Officers are invited to declare any pecuniary or non-pecuniary interests arising from this Agenda. Notwithstanding this Item, Members/Officers may declare an interest at any point during the meeting. If a Member/Officer has a pecuniary interest then they must leave the room whilst the item is being discussed.*)
3. To Receive and Confirm the Accuracy of the Draft Minutes of the Council Meeting on 4 December 2023, together with a Written Update on Progress of Resolutions from Previous Mtgs
4. Receive Reports from County and District Councillors, and other Delegates, if appropriate
5. **Open Forum** (*Limited to 15 minutes in total, and a maximum of 3 minutes for any one speaker, to allow members of the public to raise any matters for the Council's attention – see details at start of Agenda on how to do so.*)
6. **Planning & Licensing Applications:** To Consider and Agree Action on following, if appropriate:
  - 26978/021      Application for Consent for Works to Trees Subject to a Tree Preservation Order  
For Note Only      - 20% COPPING OF (GROUP 1) AND (GROUP 2) (E.H. 122) SWEET  
                                 CHESTNUT TREES TO GROUND LEVEL (TREE PRESERVATION ORDER  
                                 1983)  
                                 *Spire Portsmouth Hospital, Bartons Road, Rowlands Castle, Havant, PO9 5NP*
  - 26064/005      FIRST FLOOR EXTENSION TO THE SIDE, SINGLE STOREY REAR AND  
For Note Only      SIDE WRAP AROUND EXTENSION, GARAGE CONVERSION INTO GUEST  
                                 ROOM. ASSOCIATED CHANGES TO ROOF LINE, AND AMENDMENT TO  
                                 PORCH FOLLOWING DEMOLITION OF EXISTING CONSERVATORY AND  
                                 RECEPTION ROOM  
                                 *90 Bowes Hill, Rowlands Castle, PO9 6BW*

29094/018 Notification of Intention to Carry Out Works to Trees Within a Conservation  
For Note Only Area: T1 HORNBEAM - REDUCE CROWN BY 2-3M TO LEAVE FINISHED  
HEIGHT OF 6-7M AND FINISHED SPREAD (RADIUS) OF 5M. T2 COPPER  
BEECH - REDUCE CROWN Y APPROX 2-3M TO LEAVE FINISHED HEIGHT  
OF 6-7M AND FINISHED SPREAD (RADIUS) OF 5M. T3 BAY - REDUCE  
CROWN BY 2-3M TO LEAVE FINISHED HEIGHT OF 2.5M AND SPREAD  
(RADIUS) OF 1M  
*North Lodge, Manor Lodge Road, Rowlands Castle, PO90 6BA*

52401/033 THE PARTIAL REDEVELOPMENT TO INCLUDE REMOVAL OF  
For Note Only UNDERGROUND TANKS AND JET WASH, PROVISION OF SALES  
BUILDING EXTENSION AND NEW BIN STORE; NEW UNDERGROUND  
TANKS AND MINOR FORECOURT CHANGES; PROVISION OF EVC HUB  
AND CAR PARKING AND ASSOCIATED WORKS  
*Shell Whichers Gate, Whichers Gate Road, Rowlands Castle, PO9 6BB*

22289/005 SINGLE STOREY INFILL SIDE EXTENSION & FIRST FLOOR SIDE ROOF  
For Note Only ALTERATIONS  
*66 Redhill Road, Rowlands Castle, PO9 6DF*

7. **General Matters for Decision:** To Consider and Agree Action on the following:

- a) Draft Documentation for Invitation to Tender for Council's Grass Cutting Contract from 2024
- b) **The Recreation Ground:**
  - As Trustee of the Recreation Ground CIO: Review of Report and Accounts for Recreation Ground CIO to 31 March 2023
  - Review Major repair/replacement of 2 outdoor gym equipment
  - Replacement of Deteriorating Litter Bin at north-east corner of Ground
- c) Replacement of Community/Parish Council Noticeboard on Finchdean Green

8. **Financial Matters for Decision:** To Consider and Agree Action on the following:

- a) December 2023 Schedule of Payments, for authorisation
- b) Report on Council's Bank Accounts as at 31 December 2023, for acceptance
- c) Quarterly Review of Budget and Actual Payments & Receipts to 31 December 2023
- d) Quarterly Review of Council's Asset Register to 31 December 2023
- e) Review of Restricted Funds and Management of Reserves Banking
- f) Finance Working Group's Recommendation re Budget for 2024/25
- g) Setting of Provisional Precept for 2024/25

9. **Matters for Discussion**

- a) Summary of Residents' Dealings with Parish Office in December 2023
- b) Update from RC Flood Action Group on Flood Alleviation Measures for Winter 23/24
- c) Report on SDNPA's Local Plan Review - Hampshire Parish Workshop on 6 December
- d) Report on EHDC's Land East of Horndean Development Panel on 11 December

10. **Matters for Information**

- a) Schedule of EHDC's and SDNPA's Planning Decisions up to 4 January 2024

11. **Date of Next Meeting**

Monday 5 February 2024 in The Small Parish Hall, 11 Links Lane, Rowlands Castle

# Rowlands Castle Parish Council

Lisa Walker  
Clerk

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## Possible Forthcoming Agenda Items:

- Regular Review of Council's Policies (Each month, where agenda allows)
- Replacement of Dead Hedging around Flower Bed on Deerleap Verge (Feb)
- Future Insurance Arrangements for Erection of Christmas Tree on The Green (Feb?)
- Potential Logo for Rowlands Castle Parish Council (TBC)
- Policy on Formal Use of The Green for Events (TBC)