


You are hereby summoned to attend a Meeting of the
PARISH COUNCIL
to be held on **Monday 4 December 2023 at 7.00pm**
in The Small Parish Hall, 11 Links Lane, Rowlands Castle PO9 6AD

Cllr F Ball, Cllr S Donald, Cllr J Edwards,
Cllr Y Haggard, Cllr V Matthews, Cllr I Moore,
Cllr C Stanley (Chairman) & Cllr W Wilson



Lisa Walker,
29 November 2023

- Please do not attend if you feel unwell;
- Members of the public are welcome to attend the Meeting and make representation(s) either during the Open Forum (see Item 4) or about a particular Agenda Item.

In accordance with best practice, copies of this Agenda have been/will be sent to:

- C Cllr Marge Harvey (Catherington Division)
- D Cllr Charlene Maines (Rowlands Castle Ward)
- EHDC's Community Officers, Local Press and East Hants Police Team

AGENDA

The Chairman's Safety Announcement

1. To Receive and Agree any Councillors' Apologies for Absence
2. To Receive any **Declarations of Interest** (*Members/Officers are invited to declare any pecuniary or non-pecuniary interests arising from this Agenda. Notwithstanding this Item, Members/Officers may declare an interest at any point during the meeting. If a Member/Officer has a pecuniary interest then they must leave the room whilst the item is being discussed.*)
3. To Receive and Confirm the Accuracy of the Draft Minutes of the Council Meeting on 6 November 2023, together with a Written Update on Progress of Resolutions from Previous Mtgs
4. Receive Reports from County and District Councillors, and other Delegates, if appropriate
5. **Open Forum** (*Limited to 15 minutes in total, and a maximum of 3 minutes for any one speaker, to allow members of the public to raise any matters for the Council's attention – see details at start of Agenda on how to do so.*)
6. **Planning & Licensing Applications:** To Consider and Agree Action on following, if appropriate:
 - 32098/002 CHANGE OF USE FROM EXISTING ANNEX TO SELF-CONTAINED DWELLING
47 Links Lane, Rowlands Castle, PO9 6AE
(Cllr Ball)
 - 56144 CHANGE OF USE FROM EXISTING FIRST FLOOR OFFICES (CLASS E) TO TWO x 1 BED FLATS (C3) WITH A PROPOSED WINDOW TO THE REAR AND ROOF LIGHT TO FLAT A
8 The Green, Rowlands Castle, PO9 6BN
(Cllr Edwards)

- 58293 PROPOSED TWO-STOREY SIDE & REAR EXTENSIONS, INTERNAL ALTERATIONS AND REFURBISHMENT, PROPOSED DETACHED GARAGE WITH STUDIO OVER
28 Bowes Hill, Rowlands Castle, PO9 6BP
(Cllr Matthews)
- SDNP/23/
03291/? SINGLE STOREY SIDE EXTENSIONS, FRONT PORCH AND REPLACEMENT ROOF REAR DORMERS FOLLOWING DEMOLITION OF EXISTING CONSERVATORY AND ASSOCIATED ALTERATIONS - AMENDED TO PLANNING APPROVAL (Amended Application Form and Description received 17 November 2023)
Idsworth Villa, Woodhouse Lane, Rowlands Castle, PO8 0AN
(Cllr Wilson)
- 28525/060 FORMATION OF HARDSTANDING (PART RETROSPECTIVE)
Lot 3b, Comley Hill, Rowlands Castle
(Cllr Donald)
- 26064/005 FIRST FLOOR EXTENSION TO THE SIDE, SINGLE STOREY REAR AND SIDE WRAP AROUND EXTENSION, GARAGE CONVERSION INTO GUEST ROOM. ASSOCIATED CHANGES TO ROOF LINE, AND AMENDMENT TO PORCH FOLLOWING DEMOLITION OF EXISTING CONSERVATORY AND RECEPTION ROOM
90 Bowes Hill, Rowlands Castle, PO9 6BW
(Cllr Moore)

7. **General Matters for Decision:** To Consider and Agree Action on the following:
- a) Response to Consultation on EHDC's Local List for Validation of Planning Applications
 - b) **The Green:**
 - Request by St Faith's Church, Havant to Sing Carols on The Green on 9 December
 - Request by St John's Church to hold short Carol Service on 24 December
 - c) Winding up of Neighbourhood Plan Steering Group and Use of Remaining Allocated Funds
 - d) Review of Council's Strategic Objectives to inform Budget of 2024/25 and beyond
 - e) Update from RC Flood Action Group on Flood Alleviation Measures for Winter 23/24
 - f) Dates of Council Mtgs in April and May 2024
 - g) Renewal of Clerk's Annual Membership of Society of Local Council Clerks for 2024
8. **Financial Matters for Decision:** To Consider and Agree Action on the following:
- a) November 2023 Schedule of Payments, for authorisation
 - b) Report on Council's Bank Accounts as at 30 November 2023, for acceptance
 - c) Grant Applications from Church on The Green and Homestart Butser.
9. **Matters for Discussion**
- a) Summary of Residents' Dealings with Parish Office in November 2023
 - b) Period of Closure of the Parish Office over the Festive Season
 - c) Update on Havant Thicket Reservoir Main Stakeholder Mtg on 29 November
10. **Matters for Information**
- a) Schedule of EHDC's and SDNPA's Planning Decisions up to 1 December 2023
 - b) Local Speedwatch Team's results from August, September & October 2023

11. **To pass a Resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussions regarding employment matters where publicity might be prejudicial to the special nature of the business**
12. To Receive a Report and Recommendations from the Staffing & Remuneration Committee regarding the Council's Employees, their Leave Entitlement and Remuneration, and Agree Action thereon
13. **Date of Next Meeting**

Monday 8 January 2024 in The Meeting Room, Church on The Green, Rowlands Castle

Possible Forthcoming Agenda Items:

- Regular Review of Council's Policies (Each month, where agenda allows)
- Future Insurance Arrangements for Erection of Christmas Tree on The Green (Jan?)
- Priorities and Application(s) for Developers' Contributions incl CIL – Part 2 (TBC)
- Potential Logo for Rowlands Castle Parish Council (TBC)
- Policy on Formal Use of The Green for Events (TBC)