


You are hereby summoned to attend a Meeting of the  
**PARISH COUNCIL**  
to be held on **Monday 6 November 2023 at 7.00pm**  
in The Small Parish Hall, 11 Links Lane, Rowlands Castle PO9 6AD

Cllr F Ball, Cllr S Donald, Cllr J Edwards,  
Cllr Y Haggard, Cllr V Matthews, Cllr I Moore,  
Cllr C Stanley (Chairman) & Cllr W Wilson

  
Lisa Walker, Clerk to the Council  
1 November 2023

- Please do not attend if you feel unwell;
- Members of the public are welcome to attend the Meeting and make representation(s) either during the Open Forum (see Item 4) or about a particular Agenda Item.

**In accordance with best practice, copies of this Agenda have been/will be sent to:**

- C Cllr Marge Harvey (Catherington Division)
- D Cllr Charlene Maines (Rowlands Castle Ward)
- EHDC's Community Officers, Local Press and East Hants Police Team

## AGENDA

### *The Chairman's Safety Announcement*

1. To Receive and Agree any Councillors' Apologies for Absence
2. To Receive any **Declarations of Interest** (*Members/Officers are invited to declare any pecuniary or non-pecuniary interests arising from this Agenda. Notwithstanding this Item, Members/Officers may declare an interest at any point during the meeting. If a Member/Officer has a pecuniary interest then they must leave the room whilst the item is being discussed.*)
3. To Receive and Confirm the Accuracy of the Draft Minutes of the Council Meeting on 2 October 2023, together with a Written Update on Progress of Resolutions from Previous Mtgs
4. **Open Forum** (*Limited to 15 minutes in total, and a maximum of 3 minutes for any one speaker, to allow members of the public to raise any matters for the Council's attention – see details at start of Agenda on how to do so.*)
5. **Planning & Licensing Applications:** To Consider and Agree Action on following, if appropriate:
  - 53322/008 DEED OF VARIATION TO THE S106 AGREEMENT TO ALLOW IMPLEMENTATION OF THE APPROVED DEVELOPMENT  
*Land North of Bartons Road, Rowlands Castle*  
(Cllr Wilson)
  - 31135/003 Notification of Intention to Carry Out Works to Trees within a Conservation Area: T1 YEW TREE - REMOVE TREE, REPLANT WITH YEW OR NATIVE TREE  
*6 Links Lane, Rowlands Castle, PO9 6AD*  
(Cllr Edwards)
  - SDNP/23/  
03291/HOUS For Note Only INSERTION OF FRONT AND REAR DORMERS  
*Idsworth Villa, Woodhouse Lane, Rowlands Castle, PO8 0AN*

58572/005 Lawful Development Certificate for Existing Use or Development:  
For Note Only CONFIRMATION OF IMPLEMENTATION OF PLANNING PERMISSION  
58572  
*16b The Green, Rowlands Castle, PO9 6BN*

Licensing ROWLANDS CASTLE – MINOR VARIATION – SHELL WHICHERS GATE

6. Receive Reports from County and District Councillors, and other Delegates, if appropriate
7. **General Matters for Decision:** To Consider and Agree Action on the following:
  - a) **The Green:**
    - Insurance and other matters related to Erection of Christmas Tree
    - Replacement of Bench(es) on The Green in front of 22 The Green
  - b) Policy on Recognising Individuals' Contributions to the Parish
  - c) Representation on the new Land East of Horndean Development Panel
8. **Financial Matters for Decision:** To Consider and Agree Action on the following:
  - a) September 2023 Schedule of Payments, for authorisation
  - b) Report on Council's Bank Accounts as at 30 September 2023, for acceptance
  - c) Current Neighbourhood Portion of Community Infrastructure Levy (CIL) monies
  - d) Grant Application from Horndean Technology College for Christmas Lunch Club
9. **Matters for Discussion**
  - a) Summary of Residents' Dealings with Parish Office in October 2023
  - b) **Recreation Ground:**
    - Update on Playpark Project
    - Update on Recommended Repairs to the Aerial Cableway
  - c) Update on Hampshire County Council's Proposals for the Spending of the Developers' Transport Contributions it holds
  - d) Update on Hampshire County Council's Review of Parking in Rowlands Castle Village
10. **Matters for Information**
  - a) Schedule of EHDC's and SDNPA's Planning Decisions up to 3 November 2023
  - b) Update on SDNPA Parish Meeting on-line on 4 October
  - c) Update on Hills to Harbour Steering Group Meeting on 12 October
11. **To pass a Resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussions regarding employment matters where publicity might be prejudicial to the special nature of the business**
12. To Receive a Report and Recommendations from members of the Staffing & Remuneration Committee regarding the Council's Employees and their Remuneration, and Agree Action thereon
13. To Receive a Report on Employment Matters relating to the RC Neighbourhood Plan Steering Group and Agree Action thereon
14. **Date of Next Meeting**

Monday 4 December 2023 in The Small Parish Hall, 11 Links Lane, Rowlands Castle

## Possible Forthcoming Agenda Items:

- Regular Review of Council's Policies (Each month, where agenda allows)
- Review of Council's Strategic Objectives (Dec)
- Request re Winding up of N'hood Plan Steering Group (Dec)
- Dates of Council Mtgs in April and May 2024 (Dec '23, see Minutes of 11 May Annual Mtg)
- Priorities and Application(s) for Developers' Contributions incl CIL – Part 2 (TBC)
- Potential Logo for Rowlands Castle Parish Council (TBC)
- Policy on Formal Use of The Green for Events (TBC)