

You are hereby summoned to attend a Meeting of the
PARISH COUNCIL

to be held on **Thursday 11 May 2023** at approx **7.45pm** (after the Council's Annual Mtg at 7.00pm)
in The Meeting Place, the Church on The Green, Rowlands Castle PO9 6AB

Cllr F Ball, Cllr S Donald, Cllr J Edwards,
Cllr Y Haggard, Cllr V Matthews, Cllr C Stanley
& Cllr W Wilson



Lisa Walker,
4 May 2023

- Please do not attend if you feel unwell;
- Attendees are welcome to wear face masks and use hand sanitiser as appropriate;
- Windows may be opened to improve ventilation;
- Members of the public are welcome to attend the Meeting and make representation(s) either during the Open Forum (see Item 4) or about a particular Agenda Item.

In accordance with best practice, copies of this Agenda have been/will be sent to:

- C Cllr Marge Harvey (Catherington Division)
- The D Cllr elected for Rowlands Castle Ward on 4 May
- Lisa Clements (EHDC's Community Officer), Local Press and East Hants Police Team

AGENDA

The Chairman's Safety Announcement

1. To Receive and Agree any Councillors' Apologies for Absence
2. To Receive any **Declarations of Interest** (*Members/Officers are invited to declare any pecuniary or non-pecuniary interests arising from this Agenda. Notwithstanding this Item, Members/Officers may declare an interest at any point during the meeting. If a Member/Officer has a pecuniary interest then they must leave the room whilst the item is being discussed.*)
3. To Receive and Confirm the Accuracy of the Draft Minutes of the Full Council Meeting on 3 April 2023, together with a Written Update on Progress of Resolutions from Previous Mtgs
4. **Open Forum** (*Limited to 15 minutes in total, and a maximum of 3 minutes for any one speaker, to allow members of the public to raise any matters for the Council's attention – see details at start of Agenda on how to do so.*)
5. **Planning & Licensing Applications:** To Consider and Agree Action on following, if appropriate:

For Note Only
29506/030

Notification of an Application for Works to Trees: REMOVAL OF LINEAR ROW OF LEYLANDII (APPROX. 10M TALL AND APPROX. 50M LONG) TO GROUND LEVEL

Land Adjacent to Deerleap, 17 The Green, Rowlands Castle, PO9 6BW

For Note Only
57837/002

DETACHED BARN (Additional Information Received on 13/03/2023 and 29/03/2023)

Lot 12, Comley Hill, Rowlands Castle

For Note Only FORMATION OF HARDSTANDING (RETROSPECTIVE)
28525/059 *Lot 3b, Comley Hill, Rowlands Castle*

For Note Only RESIDENTIAL DEVELOPMENT OF 82 DWELLINGS, ASSOCIATED
55562/013 PARKING, ACCESS, BIN AND CYCLE STORES, ELECTRICITY SUB-
STATION, PUMP STATION, PUBLIC OPEN SPACE, LANDSCAPING,
SUDS/DRAINAGE AND OTHER WORKS FOLLOWING DEMOLITION OF
EXISTING STRUCTURES
Development Land East of Horndean, Rowlands Castle Road, Horndean

6. Receive Reports from County and District Councillors, and other Delegates, if appropriate
7. **General Matters for Decision:** To Consider and Agree Action on the following:
 - a) Future Response(s) to Havant Thicket Reservoir Project and wider water-related matters
 - b) Informal Contract with Jan Halliwell/ELR to provide Handyman Services to Council
8. **Financial Matters for Decision:** To Consider and Agree Action on the following:
 - a) Review of Budgeted and Actual Payments and Receipts to year ended 31 March 2023
 - b) Internal Auditor's Report for year ended 31 March 2023
 - c) Annual Governance and Accountability Return for year ended 31 March 2023
 - d) Parish CIL Annual Record for year ended 31 March 2023
 - e) Funding Arrangements for Playpark Project
 - f) April 2023 Schedule of Payments, for authorisation
 - g) Report on Council's Bank Accounts as at 30 April 2023, for acceptance
 - h) Renewal of Subscription for Campaign for Protection of Rural England (CPRE)
9. **Matters for Discussion**
 - a) Summary of Residents' Dealings with Parish Office in April 2023
 - b) Update on Rowlands Castle Parish Neighbourhood Plan
 - c) Update on CCTV provision, Anti-social behaviour and Vandalism at The Rec
 - d) Tree guards for whips planted on Whichers Gate Common
10. **Matters for Information**
 - a) Schedule of EHDC's and SDNPA's Planning Decisions up to 11 May 2023
 - b) Notice of South Downs National Park Authority Parish Representatives Elections
11. **To pass a Resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussions regarding employment matters where publicity might be prejudicial to the special nature of the business**
12. To Receive a Report on Employment Matters relating to the Groundsman and Pavilion Cleaner roles at the Recreation Ground, and Agree Action thereon
13. **Date of Next Meeting**

Monday 12 June 2023 in The Church on The Green, Rowlands Castle

Possible Forthcoming Agenda Items:

- Regular Review of Council's Policies (Each month, where agenda allows)
- Awarding of Tender for new Playpark Project (June)
- Report and Accounts for Parish Hall CIO for 2022 (Sept/Oct '23)
- Priorities and Application(s) for Developers' Contributions incl CIL – Part 2 (TBC)
- Potential Logo for Rowlands Castle Parish Council (TBC)
- Further correspondence with EHDC over Concerns re 'Stealth' Development (TBC)
- Policy on Formal Use of The Green for Events (TBC)