

You are hereby summoned to attend a Meeting of the  
**PARISH COUNCIL**  
to be held on **Monday 7 March 2022 at 7.00pm**  
in The Parish Hall, Links Lane, Rowlands Castle PO9 6AD

Cllr F Ball, Cllr S Donald, Cllr J Edwards,  
Cllr V Matthews, Cllr I Moore, Cllr H Schneider,  
Cllr C Stanley & Cllr W Wilson



Lisa Walker,  
2 March 2021

- Please do not attend if you feel unwell;
- Attendees are welcome to wear face masks and use hand sanitiser as appropriate;
- Seating will be arranged to allow a suitable distance between attendees;
- Windows may be opened to improve ventilation;
- Members of the public are welcome to attend the Meeting and make representation(s) either during the Open Forum (see Item 4) or about a particular Agenda Item.

**In accordance with best practice, copies of this Agenda have been sent to:**

- C Cllr Marge Harvey (Catherington Division)
- D Cllr Malcolm Johnson (Rowlands Castle Ward)
- Lisa Clements (EHDC's Community Officer), Local Press and East Hants Police Team

## AGENDA

### *The Chairman's Safety Announcement*

1. To Receive and Agree any Councillors' Apologies for Absence
2. To Receive any **Declarations of Interest** (*Members/Officers are invited to declare any pecuniary or non-pecuniary interests arising from this Agenda. Notwithstanding this Item, Members/Officers may declare an interest at any point during the meeting. If a Member/Officer has a pecuniary interest then they must leave the room whilst the item is being discussed.*)
3. To Receive and Confirm the Accuracy of the Draft Minutes of the Previous Full Council Mtg on 7 February 2022 together with a Written Update on Progress of Resolutions from Previous Mtgs
4. To Decide whether to Agree to Proceed with the Draft Rowlands Castle Parish Neighbourhood Plan to Public Consultation (Regulation 14)
5. **Open Forum** (*Limited to 15 minutes in total, and a maximum of 3 minutes for any one speaker, to allow members of the public to raise any matters for the Council's attention – see details at start of Agenda on how to do so.*)
6. **Planning/Licensing Applications:** To Consider and Agree Action on following, if appropriate:  
  
59617                      SINGLE STOREY REAR EXTENSION  
61 Castle Road Rowlands Castle PO9 6AR  
(Cllrs Moore & Stanley)

- 59561 SINGLE STOREY REAR EXTENSION  
*48 Woodlands Avenue Rowlands Castle PO9 6FA*  
(Cllr Matthews)
- 56745/001 Application for Consent for Works to Trees Subject to a Preservation Order:  
T2 – PINE – FELL  
*19 Oaklands Avenue, Rowlands Castle PO9 6BQ*  
(Cllr Matthews)
- 23468/029 Notification of Receipt of a Planning Appeal: APP/M1710/W/21/3282381  
against Refusal of Application to Determine if Prior Approval is Required for  
a Proposed Development – 15M MONOPOLE WITH 3 ANTENNAS, 2 DISH  
ANTENNAS, 2 CABINETS AND ASSOCIATED WORKS  
*Station Yard, Bowes Hill, Rowlands Castle*
- SDNP/21/  
06177/HOUS  
For Note Only SINGLE STOREY SIDE EXTENSIONS AND INCREASE AND ALTERATION  
OF ROOF TO PROVIDE HABITABLE ACCOMMODATION, WITH  
INSERTION OF REAR AND FRONT DORMER WINDOWS AND CENTRAL  
FRONT GABLE FEATURE FOLLOWING DEMOLITION OF EXISTING  
GARAGE, WITH ASSOCIATED ALTERATIONS  
*Idsworth Villa, Woodhouse Lane, Rowlands Castle, PO8 0AN*
- 55917/001  
For Note Only Notification of Pre-Decision Amendment: SINGLE STOREY REAR  
EXTENSION AND CONVERSION OF OUTBUILDING TO FORM ANNEXE  
(Amended Plans Received 20.01.22 and Amended Description 03.02.22)  
*82 Durrants Road, Rowlands Castle, PO9 6BG*
- 34354/003  
For Note Only Application for Consent for Works to Trees Subject to a Tree Preservation  
Order: T1 ASH - REDUCE CROWN HEIGHT BY 4M, LEAVING A CROWN  
HEIGHT OF 14M  
*2 The Drift, Rowlands Castle, PO9 6DG*
- SDNP/21/06188  
/HOUS and /LIS  
For Note Only Planning Application and Listed Building Consent: REPLACEMENT PORCH  
FOLLOWING DEMOLITION OF EXISTING PORCH  
*3A Idsworth House Treadwheel Road Idsworth Rowlands Castle PO8 0AW*

7. To Receive Reports from County and District Councillors, and other Delegates, if appropriate

8. **General Matters for Decision:** To Consider and Agree Action on the following:

- a) Review of Council's Multi-functioning Device (printer/copier/scanner) Provision
- b) Project(s) to mark HM The Queen's Platinum Jubilee in Finchdean
- c) Request to use The Green in 2022 by:
  - Local Royal British Legion to hold Ceremony for Armed Forces Day on 25 June
  - VFC to hold annual Village Fair on 2 July 2022
  - RC Scouts to hold Recruitment Event on date to be confirmed
- d) Review of Council's Risk Assessment Documentation
- e) The Glover Landscape Review: Government Response and Consultation
- f) ADSO & LLG joint Motion: *This Council supports the petition launched by ADSO and LLG on 5 January with regard to remote and hybrid meetings. We agree to write to the Secretary of State for Levelling Up, Housing and Communities calling on the Government to change the law to allow councils the flexibility to hold such meetings when they deem appropriate within agreed rules and procedures.*

9. **Financial Matters for Decision:** To Consider and Agree Action on the following:
  - a) February 2022 Schedule of Payments, for authorisation
  - b) Report on Council's Bank Accounts as at 28 February 2022, for acceptance
10. **Matters for Discussion**
  - a) Summary of Residents' Dealings with Parish Office in February 2022
  - b) Following respective responses, review potential further correspondence with:
    - EHDC/SDNPA re Planning Application re Land East of New Barn Farm Lane
    - Network Rail Activity near Heberdens Farm
    - Hampshire County Council re S106 transport contributions from Bellway Developments
11. **Matters for Information**
  - a) Schedule of EHDC's and SDNPA's Planning Decisions up to 7 March 2022
  - b) Local Speedwatch Team's results from January and February 2022
  - c) Report on EHDC's Update on its Design Policy on 9 February, following parish/town council input
  - d) Report on Land East of Horndean Panel Mtg on 28 February
  - e) Report on Havant Thicket Reservoir Community Advisory Group Meeting on 3 March
  - f) Temporary Road Closure of Woodberry Lane w/c 14 March for repairs to carriageway
12. Summary of Parish Office Action Points and Priorities thereon
13. **To pass a Resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press and for discussions regarding the employment matters where publicity might be prejudicial to the special nature of the business.**
14. To Receive a Report on Employment Matters related to the Rowlands Castle Parish Neighbourhood Plan and Agree Action thereon
15. **Date of Next Meeting:** Monday 4 April 2022 in the Large Parish Hall

#### **Possible Forthcoming Agenda Items:**

- Regular Review of Council's Policies (Each month, where agenda allows)
- SLCC/NALC Model Code of Conduct (TBC)
- Applications for S106 Developers' Contributions and Spending of CIL monies (TBC)
- Potential Logo for Rowlands Castle Parish Council (TBC)
- Further correspondence with EHDC over Concerns re 'Stealth' Development (TBC)
- Policy on Formal Use of The Green for Events (TBC)
- Potential for 'dragons' teeth' around part of The Green for protection purposes (TBC)
- Potential Adoption of Phone box in Finchdean (TBC)
- Reconsideration of Station Adoption after progress on cutting back of Laurel Hedge (TBC)