


You are hereby summoned to attend a Meeting of the  
**PARISH COUNCIL**  
to be held on **Monday 7 February 2022 at 7.00pm**  
in The Parish Hall, Links Lane, Rowlands Castle PO9 6AD

Cllr F Ball, Cllr S Donald, Cllr J Edwards,  
Cllr V Matthews, Cllr I Moore, Cllr H Schneider,  
Cllr C Stanley & Cllr W Wilson



Lisa Walker,  
2 February 2021

*Whilst UK pandemic restrictions remain, risks will need to be managed in accordance with the appropriate Risk Assessment.*

- Please do not attend if you feel unwell;
- Attendees are requested to wear face masks and use hand sanitiser as appropriate;
- Seating will be arranged to allow a suitable distance between attendees;
- Windows may be opened to improve ventilation;
- Members of the public are welcome to attend the Meeting and make representation(s) either during the Open Forum (see Item 4) or about a particular Agenda Item.

**In accordance with best practice, copies of this Agenda have been sent to:**

- C Cllr Marge Harvey (Catherington Division)
- D Cllr Malcolm Johnson (Rowlands Castle Ward)
- Lisa Clements (EHDC's Community Officer), Local Press and East Hants Police Team

## AGENDA

### *The Chairman's Safety Announcement*

1. To Receive and Agree any Councillors' Apologies for Absence
2. To Receive any **Declarations of Interest** (*Members/Officers are invited to declare any pecuniary or non-pecuniary interests arising from this Agenda. Notwithstanding this Item, Members/Officers may declare an interest at any point during the meeting. If a Member/Officer has a pecuniary interest then they must leave the room whilst the item is being discussed.*)
3. To Receive and Confirm the Accuracy of the Draft Minutes of the Previous Full Council Meeting on 10 January 2022 together with a Written Update on Progress of Resolutions from Previous Mtgs
4. **Open Forum** (*Limited to 15 minutes in total, and a maximum of 3 minutes for any one speaker, to allow members of the public to raise any matters for the Council's attention – see details at start of Agenda on how to do so.*)
5. **Planning/Licensing Applications:** To Consider and Agree Action on following, if appropriate:  
  
38344/002      ERECTION OF SINGLE STOREY DETACHED DWELLING ALONG WITH  
ASSOCIATED ACCESS AND PARKING  
18 Bowes Hill, Rowlands Castle, PO9 6BP  
(Cllrs Edwards & Stanley)

- SDNP/21/  
06177/HOUS SINGLE STOREY SIDE EXTENSIONS AND INCREASE AND ALTERATION  
OF ROOF TO PROVIDE HABITABLE ACCOMMODATION, WITH INSERTION  
OF REAR AND FRONT DORMER WINDOWS AND CENTRAL FRONT GABLE  
FEATURE FOLLOWING DEMOLITION OF EXISTING GARAGE, WITH  
ASSOCIATED ALTERATIONS  
*Idsworth Villa, Woodhouse Lane, Rowlands Castle, PO8 0AN*  
(Cllrs Schneider & Wilson)
- 34354/003 Application for Consent for Works to Trees Subject to a Tree Preservation  
Order: T1 Ash - REDUCE CROWN HEIGHT BY 4M, LEAVING A CROWN  
HEIGHT OF 14M  
*2 The Drift, Rowlands Castle, PO9 6DG*  
(Cllrs Edwards & Matthews)
- 30016/043 CONVERSION OF EXISTING TRIPLE GARAGE INTO ANNEXE WITH LINK  
For Note Only EXTENSION TO MAIN HOUSE AND NEW SEPARATE CAR PORT/GARAGE  
BUILDING  
*Oaklands House, 38 Oaklands Avenue, Rowlands Castle, PO9 3BQ*
- 59585 SINGLE STOREY REAR EXTENSION ALONG WITH GARAGE CONVERSION  
For Note Only *14 Glen Dale, Rowlands Castle, PO9 6EP*
- 21491/005 SINGLE STOREY REAR EXTENSION  
For Note Only *22 Castle Road, Rowlands Castle, PO9 6BW*
- 34742/006 APPLICATION FOR CONSENT FOR WORKS TO TREES SUBJECT TO A  
For Note Only TPO - 1 x OAK - FELL  
*1 Nightingale Close, Rowlands Castle, PO9 6EU*

6. To Receive Reports from County and District Councillors, and other Delegates, if appropriate
7. **General Matters for Decision:** To Consider and Agree Action on the following:
- a) Review of Costs of Signage to the Recreation Ground and its Facilities
  - b) Request by Rowlands Castle Association to use The Green for May Day Picnic on 2 May
  - c) Potential Project(s) to mark HM The Queen's Platinum Jubilee Year of 2022 incl  
Request for permission, in principle, to hold event on The Green
  - d) Review of Bus Shelter and surrounding area incl Book Swap, Notices, BT kiosk
  - e) Convening of the Annual Parish Meeting on 25 April 2022
  - f) Acquisition of New/Replacement Speed Limit Reminders/Speed Indicator Devices
  - g) Proposed Motion by '20 is Plenty for Hampshire' in support of its Campaign  
for 20mph speed limits
  - h) Further Review of Council's Social Media Policy
8. **Financial Matters for Decision:** To Consider and Agree Action on the following:
- a) January 2022 Schedule of Payments, for authorisation
  - b) Report on Council's Bank Accounts as at 31 January 2022, for acceptance
  - c) Review of Council's Banking Arrangements for Reserves, Restricted Funds etc
9. **Matters for Discussion**
- a) Summary of Residents' Dealings with Parish Office in January 2022
  - b) Update from Rowlands Castle Neighbourhood Plan Steering Group

- c) Report on Havant Thicket Reservoir incl Interim Stakeholder Group Mtg on 25 January 2022
- d) SDNPA's Consultation on Self-Build and Custom Housebuilding Register
- e) Attendance at HCC's postponed Parish & Town Council Event on 17 March 2022

## 10. Matters for Information

- a) Schedule of EHDC's and SDNPA's Planning Decisions up to 10 January 2022
- b) Closure of Train Service between Petersfield/Havant and Guildford 12 to 18 February 2022
- c) Temporary Road Closure around railway bridge at Dean Lane End from 13 February 2022

## 11. Summary of Parish Office Action Points and Priorities thereon

## 12. To pass a Resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press and for discussions regarding the appointment of a staff member, where publicity might be prejudicial to the special nature of the business.

## 13. To Consider and Agree Action on the Appointment of a Parish Hall Administrator

## 14. Date of Next Meeting: Monday 7 March 2022 in the Large Parish Hall

### Possible Forthcoming Agenda Items:

- Regular Review of Council's Policies (Each month, where agenda allows)
- Applications for S106 Developers' Contributions and Spending of CIL monies (March)
- Review of Council's Multi-functioning Device (printer/copier/scanner) Provision (March)
- The Glover Landscape Review: Government Response and Consultation (March)
- Potential Logo for Rowlands Castle Parish Council (March?)
- Additional Admin workload as N'hood Plan activity increases (March)
- Further correspondence with EHDC over Concerns re 'Stealth' Development (TBC)
- Policy on Formal Use of The Green for Events (TBC)
- Potential for 'dragons' teeth' around part of The Green for protection purposes (TBC)
- Potential Adoption of Phone box in Finchdean (TBC)
- Reconsideration of Station Adoption after progress on cutting back of Laurel Hedge (TBC)