

You are hereby summoned to attend a Meeting of the  
**PARISH COUNCIL**  
to be held on **Monday 6 December 2021 at 7.00pm**  
in Rowlands Castle Parish Hall, 11 Links Lane, Rowlands Castle PO9 6AD

Cllr F Ball, Cllr S Donald, Cllr J Edwards,  
Cllr V Matthews, Cllr I Moore, Cllr H Schneider,  
Cllr C Stanley & Cllr W Wilson



Lisa Walker,  
1 December 2021

*Whilst UK pandemic restrictions remain, risks will need to be managed in accordance with the appropriate Risk Assessment.*

- Please do not attend if you feel unwell;
- Attendees are requested to wear face masks and use hand sanitiser as appropriate;
- Seating will be arranged to allow a suitable distance between attendees;
- Windows may be opened to improve ventilation;
- Members of the public are welcome to attend the Meeting and make representation(s) either during the Open Forum (see Item 4) or about a particular Agenda Item.

**In accordance with best practice, copies of this Agenda have been sent to:**

- C Cllr Marge Harvey (Catherington Division)
- D Cllr Malcolm Johnson (Rowlands Castle Ward)
- Lisa Clements (EHDC's Community Officer), Local Press and East Hants Police Team

## AGENDA

### *The Chairman's Safety Announcement*

1. To Receive and Agree any Councillors' Apologies for Absence
2. To Receive any **Declarations of Interest** (*Members/Officers are invited to declare any pecuniary or non-pecuniary interests arising from this Agenda. Notwithstanding this Item, Members/Officers may declare an interest at any point during the meeting. If a Member/Officer has a pecuniary interest then they must leave the room whilst the item is being discussed.*)
3. To Receive and Confirm the Accuracy of the Draft Minutes of the Previous Full Council Meeting on 1 November 2021 together with a Written Update on Progress of Resolutions from Previous Mtgs
4. **Open Forum** (*Limited to 15 minutes in total, and a maximum of 3 minutes for any one speaker, to allow members of the public to raise any matters for the Council's attention – see details at start of Agenda on how to do so.*)
5. **Planning/Licensing Applications:** To Consider and Agree Action on following, if appropriate:
  - 59504 SINGLE STOREY GROUND FLOOR REAR EXTENSION  
45 Woodlands Road, Rowlands Castle PO9 6FA  
(Cllr Donald)
  - 57344/003 FRONT FLAT ROOF PORCH EXTENSION  
For Note Only 8 Greatfield Way, Rowlands Castle PO9 6AG

59538 SINGLE STOREY REAR EXTENSION  
For Note Only *9 Uplands Road, Rowlands Castle PO9 6BT*

55917/001 SINGLE STOREY REAR EXTENSION TO OUTBUILDING AND NEW FRONT  
For Note Only DRIVEWAY/VEHICLE CROSSING  
*82 Durrants Road, Rowlands Castle PO9 6BG*

58572/004 LAWFUL DEVELOPMENT CERTIFICATE EXISTING - USE OF FLAT ROOF  
For Note Only AS SUN TERRACE/ROOF GARDEN  
*16b The Green, Rowlands Castle PO9 6BN*

6. To Receive Reports from County and District Councillors, and other Delegates, if appropriate
7. **General Matters for Decision:** To Consider and Agree Action on the following:
  - a) Response to EHDC's emerging Local Plan, Sites SA39 and SA40
  - b) Network Rail Activity nr St Hubert's Church and beyond
  - c) Replacement of benches either side of the War Memorial
  - d) Update from RC Flood Action Group on Flood Alleviation measures
  - e) Payment of Clerk's Annual Membership of Society of Local Council Clerks
  - f) Closure of the Parish Office over 2021 Festive Season
  - g) Review of Tree Policy
8. **Matters for Decision in respect of RCPC's role as Sole Trustee to a CIO:**
  - a) Finalising of Terms of the new Lease with RC Tennis Club
  - b) Proposals for Netting over Parish Hall Garden to negate issue of stray golf balls
  - c) Recruitment of new Parish Hall Administrator
9. **Financial Matters for Decision:** To Consider and Agree Action on the following:
  - a) November 2021 Schedule of Payments, for authorisation
  - b) Report on Council's Bank Accounts as at 30 November 2021, for acceptance
  - c) Arrangements for Finance Working Group's Review for Budget 2022/23 Recommendations
  - d) Potential Donations towards CPRE Hampshire and Plantlife
10. **Matters for Discussion**
  - a) Summary of Residents' Dealings with Parish Office in November 2021
  - b) Signage to the Recreation Ground and its facilities
  - c) Network Rail's Farncombe to Petersfield Re-signaling Scheme
11. **Matters for Information**
  - a) Schedule of EHDC's and SDNPA's Planning Decisions up to 6 December 2021
  - b) Report on Havant Thicket Reservoir - Interim Stakeholder Mtg on 3 November and Community Advisory Group Mtg on 2 December 2021
  - c) Report on HCC's on-line Community Preparedness Seminar on 9 November 2021
  - d) Report on East Hampshire Community Rail Partnership Stakeholder Mtg - 1 December 2021
12. Summary of Parish Office Action Points and Priorities thereon
13. **Date of Next Meeting:** Monday 10 January 2022 at The Meeting Place, Church on The Green  
NB: Change of date and venue from original published one

## Possible Forthcoming Agenda Items:

- Regular Review of Council's Policies (Each month, where agenda allows)
- Finalising of Budget and resultant Precept Demand for 2022/23 (Jan)
- **Linked to above:** Review of 2021/22 Budget to date and Reserves banking (Jan)
- Review of Report and Accounts for Rec Ground CIO to 31 March 2021 (Jan)
- Applications for S106 Developers' Contributions and Spending of CIL monies (Jan)
- Quarterly Review of Budget and Actual Payments and Receipts, and Asset Register (Jan)
- Update on of new Village Lectern/Interpretation Panel (Jan)
- Update from RC Neighbourhood Plan Steering Group (Jan?)
- Potential Logo for Rowlands Castle Parish Council (Jan?)
- Further correspondence with EHDC over Concerns re 'Stealth' Development (?TBC)
- Consideration of further speed-related devices for the Parish (TBC)
- Policy on Formal Use of The Green for Events (?TBC)
- Update on Tree-Planting Scheme and related matters (TBC)
- Potential for 'dragons' teeth' around part of The Green for protection purposes (TBC)
- Potential Adoption of Phone box in Finchdean (TBC)
- Reconsideration of Station Adoption after progress on cutting back of Laurel Hedge (TBC)