

You are hereby summoned to attend a Meeting of the
PARISH COUNCIL
to be held on **Monday 4 October 2021 at 7.00pm**
in Rowlands Castle Parish Hall, 11 Links Lane, Rowlands Castle PO9 6AD

Cllr F Ball, Cllr S Donald, Cllr J Edwards,
Cllr V Matthews, Cllr I Moore, Cllr H Schneider,
Cllr C Stanley & Cllr W Wilson



Lisa Walker,
29 September 2021

Whilst UK pandemic restrictions have been eased, risks will still need to be managed in accordance with the appropriate Risk Assessment.

- Please do not attend if you feel unwell;
- Attendees are welcome to wear face masks and use hand sanitiser as appropriate;
- Seating will be arranged to allow a suitable distance between attendees;
- Windows will be opened to improve ventilation;
- Members of the public are welcome to attend the Meeting and make representation(s) either during the Open Forum (see Item 5) or about a particular Agenda Item.

In accordance with best practice, copies of this Agenda have been sent to:

- C Cllr Marge Harvey (Catherington Division)
- D Cllr Malcolm Johnson (Rowlands Castle Ward)
- Lisa Clements (EHDC's Community Officer), Local Press and East Hants Police Team

AGENDA

The Chairman's Safety Announcement

1. To Receive Formal Notice of the resignation of Cllr Jonathan Moss
2. To Receive and Agree any Councillors' Apologies for Absence
3. To Receive any **Declarations of Interest** (*Members/Officers are invited to declare any pecuniary or non-pecuniary interests arising from this Agenda. Notwithstanding this Item, Members/Officers may declare an interest at any point during the meeting. If a Member/Officer has a pecuniary interest then they must leave the room whilst the item is being discussed.*)
4. To Receive and Confirm the Accuracy of the Draft Minutes of the Previous Full Council Meeting on 6 September 2021 together with a Written Update on Progress of Resolutions from Previous Mtgs
5. **Open Forum** (*Limited to 15 minutes in total, and a maximum of 3 minutes for any one speaker, to allow members of the public to raise any matters for the Council's attention – see details at start of Agenda on how to do so.*)
6. **Planning/Licensing Applications:** To Consider and Agree Action on following, if appropriate:

58577/001 TWO STOREY REAR EXTENSION FOLLOWING DEMOLITION OF EXISTING GARAGE
8 Hazeldean Drive, Rowlands Castle, PO9 6DH
(Cllr Donald)

- SDNP/21/
04638/FUL THE DRILLING OF 3 WATER MONITORING BOREHOLES FROM THE EXISTING WELL SITE, WITHIN THE EXISTING COMPOUND AREA, TO SATISFY AN ENVIRONMENT AGENCY (AE) REQUIREMENT
Hordean Well Site C, Havant Road, Hordean, Waterlooville (RCPCllrs)
- 30661/035 POOL ENCLOSURE BUILDING WITH ASSOCIATED FACILITIES AND PLANT FOLLOWING DEMOLITION OF EXISTING POOL ENCLOSURE, CHANGING HUT AND PLANT
Mays Coppice Farmhouse, Whichers Gate Road, Rowlands Castle, PO9 5NE (Cllr Donald)
- 51190
For Note Only CONVERSION OF GARAGE TO A UTILITY/BOOT ROOM, REMOVAL OF EXISTING CONSERVATORY AND REPLACE WITH A SINGLE STOREY REAR EXTENSION
100 Redhill Road, Rowlands Castle, PO9 6DF
- 59475
For Note Only Notification of Lawful Development Certificate Proposed Application: CERTIFICATE OF LAWFULNESS PROPOSED - FOR THE REPLACEMENT OF WINDOWS AND DOORS, REFURBISHMENT OF FRONT PORCH AND INTERNAL RECONFIGURATION
2 Wellswood Gardens, Rowlands Castle, PO9 6DN
- EC/55880/
002/ECOU Notification of Receipt of Enforcement Appeal
Lot 5b Comley Hill, Rowlands Castle
For Note Only
- 58572/003 Notification of Receipt of a Planning Appeal: INSPECTORATE REFERENCE APP/M1710/W/21/3279320 RETROSPECTIVE APPLICATION FOR THE INSTALLATION OF A BALUSTRADE TO FLAT ROOF
16b The Green, Rowlands Castle PO9 6BN
For Note Only
7. To Receive Reports from County and District Councillors, and other Delegates, if appropriate
8. **General Matters for Decision:** To Consider and Agree Action on the following:
- Repair or Replacement of Aerial Cableway at Recreation Ground and Funding thereon
 - Proposed Pitch Improvements for the Recreation Ground and Funding thereon
 - Review of draft Hirer's Agreement with Rowlands Castle Association for 2021 Firework Display
 - Response to EHDC's Consultation on re-emerging Local Plan and Strategic Design Brief
 - Report on Tree Condition Survey (excluding Rowlands Copse) and Prioritisation of Works
 - Request by St John's Church to hold Remembrance Service on The Green on 14 November and Short Carol Service on The Green on 24 December 2021
9. **Matters for Decision in respect of RCPC's role as Sole Trustee to a CIO:**
- Annual Report & Accounts of Parish Hall for Charity Commission
10. **Financial Matters for Decision:** To Consider and Agree Action on the following:
- September 2021 Schedule of Payments, for authorisation
 - Report on Council's Bank Account as at 30 September 2021, for acceptance
 - Quarterly Review of Budget and Actual Payments and Receipts to 30 September 2021
 - Quarterly Review of Council's Asset Register

11. Matters for Discussion

- a) Summary of Residents' Dealings with Parish Office in September 2021
- b) Update from Chair of RC Neighbourhood Plan Steering Group

12. Matters for Information

- a) Schedule of EHDC's and SDNPA's Planning Decisions up to 4 October 2021
- b) Report on Southern Parishes Place-making Strategy Group Mtg on 21 September
- c) Report on Southern Parishes Place-making Delivery Group Mtg on 29 September
- d) Report on Havant Thicket Reservoir Community Advisory Group Mtg on 30 September
- e) Report on Land East of Horndean Development S106 Agreement for Outline Application on 4 October

13. Summary of Parish Office Action Points and Priorities thereon

14. **To Pass a Resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussions regarding staffing matters where publicity might be prejudicial to the special nature of the business**

15. Clerk's Report on End of Probationary Period of Facilities Officer to Council

16. **Date of Next Meeting:** Monday 1 November 2021 in Parish Hall

Possible Forthcoming Agenda Items:

- Regular Review of Council's Policies (Each month, where agenda allows)
- Finalising the Terms of new Lease with RC Tennis Club (Nov)
- Review Terms of Reference for Parish Hall Management Committee (Nov)
- Update on Design and Installation of new Village Lectern/Interpretation Board (Nov?)
- Quarterly Review of Budget and Actual Payments and Receipts, and Asset Register (Jan)
- Update from RC Neighbourhood Plan Steering Group (TBC)
- Further correspondence with EHDC over Concerns re 'Stealth' Development (TBC?)
- Consideration of further speed-related devices for the Parish (TBC)
- Policy on Formal Use of The Green for Events (Oct?)
- Update on Tree-Planting Scheme and related matters (TBC)
- Potential for 'dragons' teeth' around part of The Green for protection purposes (TBC)
- Potential Adoption of Phone box in Finchdean (TBC)
- Reconsideration of Station Adoption after progress on cutting back of Laurel Hedge (TBC)
- Progress of RCTC's Proposals for Flood Lighting of Tennis Courts at Recreation Ground (TBC)