

You are hereby summoned to attend a Meeting of the  
**PARISH COUNCIL**  
to be held on **Tuesday 11 May 2021 at 7.00pm**  
in St John's Church Hall, Redhill Road, Rowlands Castle

*NB: UK Government legislation permitting councils to take decisions at virtual meetings expires on 6 May 2021 and has not been extended. St John's Church Hall is the largest suitable venue in the Parish, thereby maximising the ability to hold a safe, socially-distanced, lawful Meeting*

Cllr F Ball, Cllr S Donald, Cllr J Edwards,  
Cllr V Matthews, Cllr I Moore, Cllr J Moss,  
Cllr H Schneider, Cllr C Stanley & Cllr W Wilson



Lisa Walker, Clerk to the Council  
6 May 2021

**All Councillors to wear face-masks until seated.**

- Members of the public are welcome to attend the Meeting and make representation(s) either during the Open Forum (see Item 4) or about a particular Agenda Item.
- Social distancing requirements mean attendees will be positioned at an appropriate distance from each other.
- Places for District and County Cllrs, together with members of the public, will be limited to 7 in the Hall Area, though a further ante-room may be made available for additional attendees.
- Non-parish councillor attendees are required to wear face-masks at all times, unless giving a report or make representation(s) to Council.
- Sanitiser will also be supplied though attendees are welcome to bring their own.

**In accordance with best practice, copies of this Agenda have been sent to:**

- C Cllr Marge Harvey (Catherington Division)
- D Cllr Malcolm Johnson (Rowlands Castle Ward)
- Lisa Clements (EHDC's Community Officer), Local Press and East Hants Police Team

## AGENDA

### *The Chairman's Safety Announcement*

1. To Receive and Agree any Councillors' Apologies for Absence
2. To Receive any **Declarations of Interest** (*Members/Officers are invited to declare any pecuniary or non-pecuniary interests arising from this Agenda. Notwithstanding this Item, Members/Officers may declare an interest at any point during the meeting. If a Member/Officer has a pecuniary interest then they must leave the room whilst the item is being discussed.*)
3. To Receive and Confirm the Accuracy of the Draft Minutes of the Previous Full Council Meeting on 13 April 2021 and Annual Meeting of Council on 4 May 2021, together with a Written Update on Progress of Resolutions from Previous Mtgs
4. **Open Forum** (*Limited to 15 minutes in total, and a maximum of 3 minutes for any one speaker, to allow members of the public to raise any matters for the Council's attention – see details at start of Agenda on how to do so.*)

5. **Planning/Licensing Applications:** To Consider and Agree Action on following, if appropriate:

- 23468/029 Notification of Electronic Communications Application - Application to Determine if Prior Approval is Required for a Proposed Development: 15METRE MONOPOLE WITH 3 ANTENNAS, 2 DISH ANTENNAS, 2 CABINETS AND ASSOCIATED WORKS  
*Station Yard, Rowlands Castle*  
(Cllr Donald)
- 20536/002 TWO SINGLE CAR PORTS ATTACHED TO EXISTING DETACHED GARAGE  
*41 Links Lane, Rowlands Castle, PO9 6AE*  
(Cllr Moss)
- 32678/002 Notification of Intention to Carry Out Works to Trees Within a Conservation Area: 1 x WILLOW - REDUCE CROWN HEIGHT BY 4M, LEAVING A CROWN HEIGHT OF 6M. REDUCE CROWN WIDTH BY 2M, LEAVING CROWN WIDTH OF 4M  
For Note Only  
*2 Links Lane, Rowlands Castle, PO9 6AD*
- SDNP/21/ Application to Determine if Prior Approval is Required for a Proposed Building for Agricultural or Forestry Use - SPRAYER/IMPLEMENT STORE WITH WASHDOWN AREA AND BIOBED SYSTEM ALL UNDER COVER.  
01891/APNB For Note Only  
*Old Idsworth Farm, Old Idsworth Lane, Old Idsworth, Portsmouth, PO8 0BA*
- 38716/003 FIRST & SECOND FLOOR SIDE EXTENSIONS, NEW PORCH TO FRONT AND NEW ROOF TO EXISTING REAR EXTENSION  
For Note Only  
*32 Whichers Gate Road, Rowlands Castle, PO9 6BB*
- 39455/005 TWO STOREY REAR EXTENSION, SINGLE STOREY SIDE EXTENSION, DEMOLITION OF REAR OUTBUILDING AND REPLACE WITH SINGLE STOREY OUTBUILDING, CAR PORT, TO SIDE AND VERANDA TO REAR  
For Note Only  
*57 The Green, Rowlands Castle, PO9 6AA*
- 59234 SINGLE STOREY EXTENSION TO FRONT AND REAR OF GARAGE TO PROVIDE UTILITY ROOM  
For Note Only  
*97 Finchdean Road, Rowlands Castle, PO9 6EN*
- 58572/002 Notification of Receipt of a Planning Appeal - INSPECTORATE REFERENCE APP/M1710/W/21/3270898  
For Note Only  
*16b The Green, Rowlands Castle, PO9 6BN*

6. To Receive Reports from County and District Councillors, and other Delegates, if appropriate

7. **General Matters for Decision:** To Consider and Agree Action on the following:

- a) Potential Correspondence with SDNPA and others re Land East of New Barn Farm Lane
- b) Review of 10-year Lease of Parish Office
- c) Request by Village Fair Committee to Hold a Scaled-Down Fair on the Green on 4 September
- d) Request by Rowlands Castle Association to hold 2021 Fireworks Display on the Recreation Ground on 6 November

8. **Financial Matters for Decision:** To Consider and Agree Action on the following:
  - a) Internal Auditor's Report for year ended 31 March 2021
  - b) Annual Governance and Accountability Return for year ended 31 March 2021
  - c) April 2021 Schedule of Payments, for authorisation
  - d) Report on Council's Bank Account as at 30 April 2021, for acceptance
  - e) Further Donation to Plantlife
9. **Matters for Discussion**
  - a) Summary of Residents' Dealings with Parish Office in April 2021
  - b) Update on Progress to enable the safe re-opening of the Parish Hall after Lockdown
  - c) Notification by Fellows Planning on behalf of Vivid Homes/Falcon Development re Public Consultation for Land at Manor Lodge Road, Rowlands Castle
10. **Matters for Information**
  - a) Schedule of EHDC's and SDNPA's Planning Decisions up to 11 May 2021
  - b) Report on SDNPA Dark Night Skies Webinar on 21 April
11. Summary of Parish Office Action Points and Priorities thereon
12. **To Pass a Resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussions regarding the appointment of a staff member, where publicity might be prejudicial to the special nature of the business.**
13. To Consider and Agree Action on the Appointment of a Facilities Officer to the Parish Council
14. **Date of Next Meeting:** Tuesday 15 June 2021 in St John's Church Hall

#### **Possible Forthcoming Agenda Items:**

- Regular Review of Council's Policies (Each month, where agenda allows)
- Replacement or Refurbishment of Bus Shelter by The Green (June)
- Update from RC Neighbourhood Plan Steering Group (TBC, probably June)
- Further correspondence with EHDC over Concerns re 'Stealth' Development?
- Review of Impact of Pandemic Restrictions on Land/Facilities for which RCPC is responsible (TBC)
- Policy for Events on The Green (June?)
- Update on Tree-Planting Scheme and related matters (TBC)
- Potential for 'dragons' teeth' around part of The Green for protection purposes (TBC)
- Application for Asset of Community Value (ACV) Status for The George Inn, Finchdean (TBC)
- Potential Adoption of Phone box in Finchdean (TBC)
- Reconsideration of Station Adoption after progress on cutting back of Laurel Hedge (TBC)
- Progress of RCTC's Proposals for Flood Lighting of Tennis Courts at Recreation Ground (TBC)