You are hereby summoned to attend a Meeting of the  
**PARISH COUNCIL**  
to be held on **Tuesday 11 May 2021** at **7.00pm**

in St John’s Church Hall, Redhill Road, Rowlands Castle

*NB: UK Government legislation permitting councils to take decisions at virtual meetings*

*expires on 6 May 2021 and has not been extended. St John’s Church Hall is the largest suitable venue in the Parish, thereby maximising the ability to hold a safe, socially-distanced, lawful Meeting*

| Cllr F Ball, Cllr S Donald, Cllr J Edwards,  Cllr V Matthews, Cllr I Moore, Cllr J Moss,  Cllr H Schneider, Cllr C Stanley & Cllr W Wilson  **All Councillors to wear face-masks until seated**. | Lisa Walker, Clerk to the Council  6 May 2021 |
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* Members of the public are welcome to attend the Meeting and make representation(s) either during the Open Forum (see Item 4) or about a particular Agenda Item.
* Social distancing requirements mean attendees will be positioned at an appropriate distance from each other.
* Places for District and County Cllrs, together with members of the public, will be limited to 7 in the Hall Area, though a further ante-room may be made available for additional attendees.
* Non-parish councillor attendees are required to wear face-masks at all times, unless giving a report or make representation(s) to Council.
* Sanitiser will also be supplied though attendees are welcome to bring their own.

**In accordance with best practice, copies of this Agenda have been sent to:**

* C Cllr Marge Harvey (Catherington Division)
* D Cllr Malcolm Johnson (Rowlands Castle Ward)
* Lisa Clements (EHDC’s Community Officer), Local Press and East Hants Police Team

**AGENDA**

*The Chairman’s Safety Announcement*

1. To Receive and Agree any Councillors’ Apologies for Absence
2. To Receive any **Declarations of Interest** (*Members/Officers are invited to declare any pecuniary or non-pecuniary interests arising from this Agenda. Notwithstanding this Item, Members/Officers may declare an interest at any point during the meeting. If a Member/Officer has a pecuniary interest then they must leave the room whilst the item is being discussed*.)
3. To Receive and Confirm the Accuracy of the Draft Minutes of the Previous Full Council Meeting on 13 April 2021 and Annual Meeting of Council on 4 May 2021, together with a Written Update on Progress of Resolutions from Previous Mtgs
4. **Open Forum** *(Limited to 15 minutes in total, and a maximum of 3 minutes for any one speaker, to allow members of the public to raise any matters for the Council’s attention – see details at start of Agenda on how to do so.)*
5. **Planning/Licensing Applications:** To Consider and Agree Action on following, if appropriate:

|  |  |
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| 23468/029 | Notification of Electronic Communications Application - Application to Determine if Prior Approval is Required for a Proposed Development: 15METRE MONOPOLE WITH 3 ANTENNAS, 2 DISH ANTENNAS, 2 CABINETS AND ASSOCIATED WORKS  *Station Yard, Rowlands Castle*  (Cllr Donald) |
| 20536/002 | TWO SINGLE CAR PORTS ATTACHED TO EXISTING DETACHED GARAGE  *41 Links Lane, Rowlands Castle, PO9 6AE*  (Cllr Moss) |
| 32678/002  For Note Only | Notification of Intention to Carry Out Works to Trees Within a Conservation Area: 1 x WILLOW - REDUCE CROWN HEIGHT BY 4M, LEAVING A CROWN HEIGHT OF 6M. REDUCE CROWN WIDTH BY 2M, LEAVING CROWN WIDTH OF 4M  *2 Links Lane, Rowlands Castle, PO9 6AD* |
| SDNP/21/ 01891/APNB  For Note Only | Application to Determine if Prior Approval is Required for a Proposed Building for Agricultural or Forestry Use - SPRAYER/IMPLEMENT STORE WITH WASHDOWN AREA AND BIOBED SYSTEM ALL UNDER COVER.  *Old Idsworth Farm, Old Idsworth Lane, Old Idsworth, Portsmouth, PO8 0BA* |
| 38716/003  For Note Only | FIRST & SECOND FLOOR SIDE EXTENSIONS, NEW PORCH TO FRONT AND NEW ROOF TO EXISTING REAR EXTENSION  *32 Whichers Gate Road, Rowlands Castle, PO9 6BB* |
| 39455/005  For Note Only | TWO STOREY REAR EXTENSION, SINGLE STOREY SIDE EXTENSION, DEMOLITION OF REAR OUTBUILDING AND REPLACE WITH SINGLE STOREY OUTBUILDING, CAR PORT,TO SIDE AND VERANDA TO REAR  *57 The Green, Rowlands Castle, PO9 6AA* |
| 59234  For Note Only | SINGLE STOREY EXTENSION TO FRONT AND REAR OF GARAGE TO PROVIDE UTILITY ROOM  *97 Finchdean Road, Rowlands Castle, PO9 6EN* |
| 58572/002  For Note Only | Notification of Receipt of a Planning Appeal - INSPECTORATE REFERENCE APP/M1710/W/21/3270898  *16b The Green, Rowlands Castle, PO9 6BN* |

1. To Receive Reports from County and District Councillors, and other Delegates, if appropriate
2. **General Matters for Decision:** To Consider and Agree Action on the following:
3. Potential Correspondence with SDNPA and others re Land East of New Barn Farm Lane
4. Review of 10-year Lease of Parish Office
5. Request by Village Fair Committee to Hold a Scaled-Down Fair on the Green on 4 September
6. Request by Rowlands Castle Association to hold 2021 Fireworks Display on the Recreation Ground on 6 November
7. **Financial Matters for Decision:** To Consider and Agree Action on the following:
8. Internal Auditor’s Report for year ended 31 March 2021
9. Annual Governance and Accountability Return for year ended 31 March 2021
10. April 2021 Schedule of Payments, for authorisation
11. Report on Council’s Bank Account as at 30 April 2021, for acceptance
12. Further Donation to Plantlife
13. **Matters for Discussion**
    * 1. Summary of Residents’ Dealings with Parish Office in April 2021
      2. Update on Progress to enable the safe re-opening of the Parish Hall after Lockdown
      3. Notification by Fellows Planning on behalf of Vivid Homes/Falcon Development re Public Consultation for Land at Manor Lodge Road, Rowlands Castle
14. **Matters for Information**
15. Schedule of EHDC’s and SDNPA’s Planning Decisions up to 11 May 2021
16. Report on SDNPA Dark Night Skies Webinar on 21 April
17. Summary of Parish Office Action Points and Priorities thereon
18. **To Pass a Resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussions regarding the appointment of a staff member, where publicity might be prejudicial to the special nature of the business.**
19. To Consider and Agree Action on the Appointment of a Facilities Officer to the Parish Council
20. **Date of Next Meeting:** Tuesday15 June 2021 in St John’s Church Hall

**Possible Forthcoming Agenda Items:**

* Regular Review of Council’s Policies (Each month, where agenda allows)
* Replacement or Refurbishment of Bus Shelter by The Green (June)
  + - Update from RC Neighbourhood Plan Steering Group (TBC, probably June)
* Further correspondence with EHDC over Concerns re ‘Stealth’ Development?
* Review of Impact of Pandemic Restrictions on Land/Facilities for which RCPC is responsible (TBC)
* Policy for Events on The Green (June?)
* Update on Tree-Planting Scheme and related matters (TBC)
* Potential for ‘dragons’ teeth’ around part of The Green for protection purposes (TBC)
* Application for Asset of Community Value (ACV) Status for The George Inn, Finchdean (TBC)
* Potential Adoption of Phone box in Finchdean (TBC)
* Reconsideration of Station Adoption after progress on cutting back of Laurel Hedge (TBC)
* Progress of RCTC’s Proposals for Flood Lighting of Tennis Courts at Recreation Ground (TBC)