

You are hereby summoned to attend a Meeting of the
PARISH COUNCIL

to be held on **Monday 5 October 2020 at 7.00pm**

Via Zoom, a Telephone/Video-Conferencing facility available on-line

Use of such methods for meetings is currently permitted, given UK Government legislation during the current Pandemic Outbreak of Covid-19/Coronavirus. A recording of the Mtg will be made.



Cllr F Ball, Cllr S Donald, Cllr J Edwards, Cllr A Lee,
Cllr J Moss, Cllr C Stanley & Cllr W Wilson

Lisa Walker, Clerk to the Council
30 September 2020

Members of the public are welcome to observe the meeting and/or make a representation during the Open Forum (see Item 6) or about a particular Agenda Item. If you would like to do so, details are as follows: Meeting ID 881 0025 8537 and Passcode 607952. You will be held in a virtual 'Waiting Room' from whence you will be admitted to the Mtg as quickly as possible.

In accordance with best practice, copies of this Agenda have been sent to:

- C Cllr Marge Harvey (Catherington Division)
- D Cllr Malcolm Johnson (Rowlands Castle Ward)
- Dean Mohammed (EHDC's Community Officer), Local Press and East Hants Police Team

AGENDA

(No Safety Announcement necessary)

1. To Receive Formal Notice of the Resignation of Cllr Jonathan Livitt
2. To Receive and Agree any Councillors' Apologies for Absence
3. To Receive any **Declarations of Interest** (*Members/Officers are invited to declare any pecuniary or non-pecuniary interests arising from this Agenda. Notwithstanding this Item, Members/Officers may declare an interest at any point during the meeting. If a Member/Officer has a pecuniary interest then they must leave the room whilst the item is being discussed.*)
4. To Consider Applications from 2 Candidates for the Vacancy(s) on the Council (subject to a request for a By-Election), and Vote on the Co-option of said Candidates
5. To Receive and Confirm the Accuracy of the Draft Minutes of the Previous Meeting on 7 September 2020, together with a Written Update on Progress of Resolutions from Previous Mtgs
6. **Open Forum** (*To allow members of the public to raise any matters for the Council's attention – see details at start of Agenda on how to do so.*)
7. **Planning/Licensing Applications:** To Consider and Agree Action on following, if appropriate:

58914 TRIPLE GARAGE WITH OFFICE ACCOMMODATION OVER,
FOLLOWING DEMOLITION OF EXISTING DOUBLE GARAGE
The Laurels, 63A Links Lane, Rowlands Castle, PO9 6AF
(Cllr Ball)

- 58876 REPLACE RENDERING TO THE WHOLE FRONT OF HOUSE FOLLOWING REMOVAL OF CONCRETE WALL TILES ON UPPER FRONT OF HOUSE. REMOVE EXISTING DOUBLE GLAZED WINDOWS AND REPLACE WITH NEW DOUBLE GLAZED WINDOWS ON FRONT ELEVATION
2b Links Lane, Rowlands Castle, PO9 6AD
(Cllr Stanley)
- 21531/002 FIRST FLOOR EXTENSION TO REAR
81 Bowes Hill, Rowlands Castle, PO9 6BS
(Cllr Edwards)
- 49294 TWO DWELLINGS (ONE WITH DETACHED GARAGE, ONE WITH INTEGRAL GARAGE) AND NEW VEHICULAR ACCESS, FOLLOWING DEMOLITION OF EXISTING DWELING (Amended Description 25.09.2020, as Amended by Plans Received 19.06.2020 and 18.09.2020)
63 Bowes Hill, Rowlands Castle, PO9 6BS
(Cllrs Edwards & Stanley)
- 37610/011 Application for Consent for Works to Trees subject to a Tree Preservation Order: T1 BEECH - CROWN HEIGHT REDUCTION BY 3M LEAVING CROWN HEIGHT OF 15M. CROWN WIDTH REDUCTION BY 1.5M LEAVING A CROWN WIDTH OF 5.5M. T2 - LIME - REDUCE BY 1.5-3M TO PREVIOUS PRUNING POINTS. T3 - ASH - FELL. T4 WILLOW - REPOLLARD AT PREVIOUS POLLARD POINTS. T5 YEW 1 - REDUCE NORTH FACING BRANCHES BY 1.5M LEAVING AT 6.5M. REDUCE SOUTH FACING BRANCHES BY 2M TO LEAVE 6M. REDUCE EAST AND WEST FACING BRANCHES BY 1.2M TO LEAVE 5.8M REDUCE CROWN HEIGHT BY 2M TO LEAVE 10M. T6 YEW 2 - CROWN WIDTH REDUCTION BY 1.2M TO LEAVE 4.8M IN EACH DIRECTION OR A 9.6M CROWN. CROWN HEIGHT REDUCTION BY 2M TO LEAVE A CROWN HEIGHT OF 10M.
For Note Only
75 Links Lane, Rowlands Castle, PO9 6AF
- 23468/027 REPLACEMENT OF ALL LIGHTING IN PUBLIC AREAS WITH NEW LOW ENERGY LED LIGHTING
For Note Only
Rowlands Castle Railway Station, Bowes Hill, Rowlands Castle, PO9 6BP

8. To Receive Reports from County and District Councillors, and other Delegates, if appropriate
9. **General Matters for Decision:** To Consider and Agree Action on the following:
- a) Review of Impact of Pandemic Restrictions on Land/Facilities for which RCPC is responsible
 - b) 2019 Annual Report & Accounts of Rowlands Castle Parish Hall CIO, for approval
 - c) Response to Further Government Consultation - 'Planning for the Future'
 - d) Response to SDNPA's Consultation on Parking Supplementary Planning Document (SPD)
 - e) Request by Village Fair Committee to erect Christmas Tree on The Green
 - f) Review of Council's Information & Data Protection Policy
10. **Financial Matters for Decision:** To Consider and Agree Action on the following:
- a) September 2020 Schedule of Payments, for authorisation

- b) Report on Council's Bank Account as at 30 September 2020, for acceptance
- c) Review of Budgeted and Actual Payments & Receipts to 30 September 2020
- d) Quarterly Review of Council's Asset Register, including any additions or disposals

11. Matters for Discussion

- a) Summary of Residents' Dealings with Parish Office in September 2020
- b) Potential Role of Facilities Officer for Council
- c) Report on Southern Parishes Place-making Mtg on 8 September
- d) Report on Havant Thicket Reservoir Stakeholder Mtg on 14 September
- e) Report on Land East of Horndean Development Panel Mtg on 29 September

12. Matters for Information

- a) Schedule of EHDC's and SDNPA's Planning Decisions up to 5 October 2020
- b) Update from RC Neighbourhood Plan Steering Group
- c) Renewal of Council's Insurance Cover from 1 October 2020

13. Summary of Parish Office Action Points and Priorities thereon

14. **Date of Next Meeting:** 2 November 2020, via Zoom unless otherwise stated

Possible Forthcoming Agenda Items:

- Regular Review of Council's Policies (Each month, where agenda allows)
- Application for Asset of Community Value (ACV) Status for The George Inn, Finchdean (Nov?)
- Review of Council's Risk Assessment Documentation, including Pandemic Restrictions (TBC)
- Further Support for Local Organisations during Pandemic (TBC)
- Update on Tree-Planting Scheme and related matters (TBC)
- Potential Adoption of Phone box in Finchdean (TBC)
- Southern Water's Guidance re SuDS (TBC)
- Reconsideration of Station Adoption after progress on cutting back of Laurel Hedge (TBC)
- Progress of RCTC's Proposals for Flood Lighting of Tennis Courts at Recreation Ground (TBC)