


You are hereby summoned to attend a Meeting of the  
**PARISH COUNCIL**  
to be held on **Monday 2 December 2019 at 7.00pm**  
in The Small Parish Hall, 11 Links Lane, Rowlands Castle PO9 6AD

Cllr F Ball, Cllr P Cross, Cllr J Edwards, Cllr A Lee,  
Cllr J Livitt, Cllr E Longman, Cllr J Moss,  
Cllr C Stanley and Cllr W Wilson



Lisa Walker, Clerk to the Council  
27 November 2019

Members of the Public are most welcome to attend

**In accordance with best practice, copies of this Agenda have been sent to:**

- C Cllr Marge Harvey (Catherington Division)
- D Cllr Malcolm Johnson (Rowlands Castle Ward)
- Dean Mohammed (EHDC's Community Officer), Local Press and East Hants Police Team

## AGENDA

### *The Chairman's Safety Announcement*

1. To Receive any Councillors' Apologies for Absence
2. To Receive any **Declarations of Interest** (*Members/Officers are invited to declare any pecuniary or non-pecuniary interests arising from this Agenda. Notwithstanding this Item, Members/Officers may declare an interest at any point during the meeting. If a Member/Officer has a pecuniary interest then they must leave the room whilst the item is being discussed.*)
3. To Receive and Confirm the Accuracy of the Draft Minutes of the Previous Meeting on 4 November 2019, together with a Written Update on Progress of Resolutions from Previous Mtgs
4. **Open Forum** (*Limited to 15 minutes in total – and max 3 minutes for any one speaker – to allow members of the public to raise any matters for the Council's attention*)
5. **Planning & Other Matters for Decision:** To Consider and Agree Action on the following:
  - a) Planning Applications:
    - 23468/026 Notification of Listed Building Consent Application: INSTALLATION OF WIRELESS ACCESS POINT TO EXISTING STEEL GIRDER FOR WIFI SERVICE  
*Rowlands Castle Railway Station, Bowes Hill, Rowlands Castle, PO9 6BP*  
(Cllr Lee)
    - 34742/005 Application for Consent for Works to Trees subject to a Tree Preservation Order: T1 OAK - CROWN REDUCTION 3 METRES IN HEIGHT INCLUDING LATERAL BRANCH WORK WHERE NECESSARY. TO A FINAL HEIGHT OF 16 METRES AND RADIAL SPREAD OF 6 METRES. CROWN LIFT ALL ROUND TO 4 METRES BY THE REMOVAL OF PENDULA BRANCH WORK NOT TO EXCEED 75MM LIVE PRUNING WOUNDS. CREATE A CLEARANCE FROM DWELLING BY UP TO 3 METRES. REMOVAL ALL DEAD WOOD GREATER THAN 25MM IN DIAMETER  
*1 Nightingale Close, Rowlands Castle, PO9 6EU*  
(Cllr Ball)

- 51829/001 TWO STOREY EXTENSION TO REAR FOLLOWING DEMOLITION OF EXISTING SHED AND GARAGE, NEW BAY WINDOWS TO FRONT ELEVATION  
*24 Castle Road, Rowlands Castle, PO9 6BW*  
(Cllr Cross)
- 52401/005 Notification of a Pre-Decision Amendment: SINGLE STOREY SALES BUILDING, GATED TIMBER-FENCED BIN STORE, NEW PUMPS AND PUMP ISLANDS, NEW AIR/WATER BAY AND 5 NEW PARKING SPACES FOLLOWING DEMOLITION OF EXISTING BUILDING, CANOPY AND CAR WASH (Amended plans showing the existing parking layout and additional parking for proposals, received by the Local Planning Authority 11 November 2019)  
For Note Only *Shell Whichers Gate, Whichers Gate Road, Rowlands Castle PO9 6BB*
- 58378 Notification of a Pre-Decision Amendment: REMOVE EXISTING HEDGE AND INCREASE THE HEIGHT OF EXISTING BRICK WALL BY 0.95M (As amended by plans received 16 November 2019 – Amended elevation plan, new Heritage Statement and response to comments summary statement)  
For Note Only *1 Redhill Road, Rowlands Castle PO9 6AL*
- b) Draft Documentation for Invitation to Tender for Council's Grass Cutting Contract from 2020  
c) Update on Construction of 2<sup>nd</sup> Exit at Recreation Ground and Funding thereof  
d) Arrangements for the Recommended Works to Trees for which RCPC is responsible  
e) Payment of Clerk's Annual Membership of Society of Local Council Clerks
6. To Receive Reports from County and District Councillors, and other Delegates, if appropriate
7. **Financial Matters for Decision:** To Consider and Agree Action on the following:
- a) November 2019 Schedule of Payments, for authorisation  
b) Report on Council's Bank Account as at 30 November 2019, for acceptance  
c) Review of Budgeted & Actual Payments and Receipts to 30 November 2019  
d) Finance Working Group's Recommendations re Budget for 2020/21 and Resultant Precept  
e) Motion to Review and Rescind Decision re Council's Pension Arrangements under Auto-Enrolment Requirement
8. **Matters for Discussion**
- a) Residents' Dealings with Parish Office in November 2019  
b) Opening Times for the Parish Office over 2019 Festive Season
9. **Matters for Information**
- a) Schedule of EHDC's and SDNPA's Planning Decisions up to 2 December 2019  
b) Report on HBC/EHDC's Tree Warden Training on 7 November  
c) Report on Hampshire Association of Local Councils AGM on 9 November 2019  
d) Report on Community Partnership Mtg on 13 November  
e) Report on Parish Precept Workshop on 19 November  
f) Report on Mtg with EHDC re new S106 Process on 19 November  
g) Report on East Hampshire Association of Parish & Town Councils Mtg on 20 November  
h) Report on East Hants Community Rail Partnership's Annual Stakeholder Mtg on 21 November  
i) Report on Land East of Horndean Mtg on 28 November  
j) Hants Fire & Rescue Service's Consultation on its Integrated Risk Management Plan

10. **To pass a Resolution in accordance with the Public bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussions regarding local services, where publicity might be prejudicial to the special nature of the business**
11. To Consider a Reported Issue re Local Services within the Community and Agree Action thereon
12. **Date of Next Meeting:** 13 January 2020 in The Meeting Place, Church on The Green, Rowlands Castle ***NB: Change of Date and Venue***

#### **Possible Forthcoming Agenda Items:**

- Regular Review of Council's Policies (Each month excl Dec '19 Mtg)
- Review of HCC's Rights of Way Vegetation Priority Cutting List for Parish 2020
- Update from RC Neighbourhood Plan Steering Group, incl potential appointment of consultant (Feb)
- Review of Findings from Various Assessments re Traffic Impact on Rowlands Castle from planned developments nearby
- Results of recent Speedwatch Sessions in the Parish
- Possible Improvements to Footway alongside Deerleap Verge (TBC, early 2020)
- Potential Adoption of Phone box in Finchdean (TBC)
- Progress on Request for Sale of Small Portion of Land at King's Meadow Estate (TBC)
- Council's Procedures re its role as sole trustee to Recreation Ground and Parish Hall (TBC)
- Southern Water's Guidance re SuDS (TBC)
- Potential for Wildflower Areas on RCPC-owned land (TBC)
- Consideration of whether to register Title of Rec Ground with Land Registry (TBC)
- Reconsideration of Station Adoption pending progress on cutting back of Laurel Hedge (TBC)
- Progress of RCTC's Proposals for Flood Lighting of Tennis Courts at Recreation Ground (TBC)
- Funding for Litter Clearing (TBC)
- Anticipated Request for Funding from RC Heritage Centre (TBC)