


You are hereby summoned to attend a Meeting of the  
**PARISH COUNCIL**  
to be held on **Monday 7 October 2019 at 7.00pm**  
in The Small Parish Hall, 11 Links Lane, Rowlands Castle PO9 6AD

Cllr F Ball, Cllr P Cross, Cllr J Edwards, Cllr A Lee,  
Cllr J Livitt, Cllr E Longman, Cllr J Moss,  
Cllr C Stanley and Cllr W Wilson



Lisa Walker, Clerk to the Council  
1 October 2019

Members of the Public are most welcome to attend

**In accordance with best practice, copies of this Agenda have been sent to:**

- C Cllr Marge Harvey (Catherington Division)
- D Cllr Malcolm Johnson (Rowlands Castle Ward)
- Rebecca Probert (EHDC's Community Officer), Local Press and East Hants Police Team

## AGENDA

### *The Chairman's Safety Announcement*

1. To Receive any Councillors' Apologies for Absence
2. To Receive any **Declarations of Interest** (*Members/Officers are invited to declare any pecuniary or non-pecuniary interests arising from this Agenda. Notwithstanding this Item, Members/Officers may declare an interest at any point during the meeting. If a Member/Officer has a pecuniary interest then they must leave the room whilst the item is being discussed.*)
3. To Receive and Confirm the Accuracy of the Draft Minutes of the Previous Meeting on 2 September 2019, together with a Written Update on Progress of Resolutions from Previous Mtgs
4. **Open Forum** (*Limited to 15 minutes in total – and max 3 minutes for any one speaker – to allow members of the public to raise any matters for the Council's attention*)
5. **Planning & Other Matters for Decision:** To Consider and Agree Action on the following:
  - a) Planning Applications:

28876/002	TWO-STOREY SIDE EXTENSION. REAR SINGLE STOREY EXTENSIONS AND FIRST FLOOR REAR EXTENSION, FOLLOWING DEMOLITION TO EXISTING REAR SINGLE STOREY EXTENSION TO ENABLE NEW FIRST FLOOR TO BE CONSTRUCTED OVER <i>1 The Green, Rowlands Castle, PO9 6BW</i> (Cllr Cross)
30016/031	VARIATION TO CONDITIONS 8 OF 30016/031 TO COVER UPDATE OF TREE REPORT & PROTECTION PLAN AND VARIATION OF CONDITION 12 TO ALLOW SUBSTITUTION OF PLANS TO COVER MINOR AMENDMENTS TO DESIGNS OF PLOTS 4, 5, 6 & 8 - REPLACEMENT OF CAR PORTS TO GARAGES <i>Land South of Oaklands House, Redhill Road, Rowlands Castle</i> (Cllr Wilson)

30711/002 SINGLE STOREY EXTENSION TO FRONT FOLLOWING DEMOLITION OF CONSERVATORY  
*86 Bowes Hill, Rowlands Castle, PO9 6BW*  
(Cllr Longman)

34238/002 TWO STOREY SIDE EXTENSION & SINGLE STOREY EXTENSION TO REAR FOLLOWING DEMOLITION OF EXISTING SIDE EXTENSION  
*30 Uplands Road, Rowlands Castle, PO9 6BU*  
(Cllr Ball)

SDNP/19/ VARIATION OF CONDITION No 1 OF PLANNING CONSENT  
04035/CND SDNP/18/00022/CND  
For Note Only *Horndean Well Site C, Havant Road, Horndean, Waterlooville*

- b) Response to EHDC's Consultation on Local Plan: Large Development Sites in East Hants
- c) Response to EHDC's Strategy on Place-Making in East Hampshire
- d) Report on Tree Condition Survey (incl review of Rowlands Copse) and Prioritisation of works
- e) Request by Rowlands Castle Association to hold 2019 Fireworks Display on Recreation Ground
- f) Grant Application from Horndean Technology College for Christmas Lunch for Senior Citizens
- g) Review of Council's Tree Policy and Advertising Policy for The Green
- h) Review of Council's Objectives & Priorities
- i) Provision of External Drinking Water Fountain at the Pavilion in the Recreation Ground

6. To Receive Reports from County and District Councillors, and other Delegates, if appropriate

7. **Financial Matters for Decision:** To Consider and Agree Action on the following:

- a) September 2019 Schedule of Payments, for authorisation
- b) Report on Council's Bank Account as at 30 September 2019, for acceptance
- c) Report on External Auditor's Examination of Annual Governance and Accountability Return for year ended 31 March 2019
- d) Review of Standing Orders relating to levels of expenditure and local contractors

8. **Matters for Discussion**

- a) Residents' Dealings with Parish Office in September 2019
- b) EHDC's Strategy on Place-making in East Hampshire
- c) EHDC's Response to RCPC's Concerns re New Arrangements for allocation of S106
- d) Hampshire Association of Local Councils AGM on 9 November

9. **Matters for Information**

- a) Renewal of Council's Insurance Cover from 1 October 2019
- b) Schedule of EHDC's and SDNPA's Planning Decisions up to 7 October 2019
- c) Update on Flood Alleviation Measures in advance of Winter 2019
- d) Report on Mtg with HCC Officer on 5 September re spending of S106 Transport Contributions
- e) Report on SLCC Branch Mtg on 25 September 2019
- f) Report on Butser Community Partnership Meeting on 25 September 2019
- g) Report on East Hants Association of Parish & Town Councils Mtg on 25 September 2019
- h) Report on SEN Distribution Annual Stakeholder Workshop on 24 September 2019
- i) Report on Spending by local churches and organisations' of awarded S106 monies

10. **Date of Next Meeting:** 4 November 2019 in the Small Parish Hall, Links Lane

**Possible Forthcoming Agenda Items:**

- Job Description for Potential Role of Operations/Rec Ground Manager (Nov)
- Update from RC Neighbourhood Plan Steering Group (Nov)
- Replacement of Liners for Bins on Deerleap Verge and The Green and related works (Nov)
- Request by RC Village Fair Committee to erect Christmas Tree on Green (Nov)
- Regular Review of Council's Policies (Each month, starting October)
- Review of Banking Arrangements for Reserve Funds (Nov)
- Further Review of Pension Arrangements (Nov)
- Report on SDNPA Town & Parish Council Workshop on 29 October (Nov)
- Potential Adoption of Phone box in Finchdean (Nov)
- Progress on Request for Sale of Small Portion of Land at King's Meadow Estate (Nov)
- Update from RC Neighbourhood Plan Steering Group (Dec?)
- Review of Budgeted & Actual Payments & Receipts to 30 November 2019 (Dec)
- Re-tendering of Grass Cutting Contract (late 2019)
- Possible Improvements to Footway alongside Deerleap Verge (late 2019)
- Council's Procedures re its role as sole trustee to Recreation Ground and Parish Hall (TBC)
- Southern Water's Guidance re SuDS (TBC)
- Potential for Wildflower Areas on RCPC-owned land (TBC)
- Consideration of whether to register Title of Rec Ground with Land Registry (TBC)
- Reconsideration of Station Adoption pending progress on cutting back of Laurel Hedge (TBC)
- Progress of RCTC's Proposals for Flood Lighting of Tennis Courts at Recreation Ground (TBC)
- Funding for Litter Clearing (TBC)
- Anticipated Request for Funding from RC Heritage Centre (TBC)