


You are hereby summoned to attend a Meeting of the
PARISH COUNCIL
to be held on **Monday 11 June 2018 at 7.00pm**
in The Small Parish Hall, Links Lane, Rowlands Castle PO9 6AD

Cllr F Ball, Cllr P Cross, D Hooper, Cllr A Lee,
Cllr E Longman, Cllr J Smart, Cllr C Stanley
and Cllr W Wilson



Lisa Walker, Clerk to the Council
6 June 2018

Members of the Public are most welcome to attend

In accordance with best practice, copies of this Agenda have been sent to:

- C Cllr Marge Harvey (Catherington Division)
- D Cllr Malcolm Johnson (Rowlands Castle Ward)
- D Cllr Ken Moon (Clanfield & Finchdean Ward)
- D Cllr Nigel Wren (Clanfield & Finchdean Ward)
- Rebecca Probert (EHDC's Community Officer), Local Press and East Hants Police Team

AGENDA

The Chairman's Safety Announcement

1. To Receive any Councillors' Apologies for Absence
2. To Receive any **Declarations of Interest** (*Members/Officers are invited to declare any pecuniary or non-pecuniary interests arising from this Agenda. Notwithstanding this Item, Members/Officers may declare an interest at any point during the meeting. If a Member/Officer has a pecuniary interest then they must leave the room whilst the item is being discussed.*)
3. To Receive and Confirm the Accuracy of the Draft Minutes of the Previous Meeting on 14 May 2018
4. To Receive a Written Update on the Progress of Resolutions from the Previous Meeting(s)
5. Parish Notices and Clerk's Report, including:
 - Residents' Dealings with Parish Office in May 2018
 - Report on EHDC's Local Plan Review Workshop on 16 May
 - HCC's Parish Council Transport Reps Meeting on 16 June
 - East Hampshire Passenger Transport Forum on 19 June
 - EHDC Community Forum on 4 July 2018
 - EHDC Tree Works in Havant Thicket on 17 June
6. To Receive Reports from County and District Councillors, and other Delegates, if appropriate
7. **Open Forum** (*Limited to 15 minutes in total – and max 3 minutes for any one speaker – to allow members of the public to raise any matters for the Council's attention*)

8. **Planning Matters:** To Consider and Agree Action, if appropriate, on the following:
- a) Planning Applications:
- 29506/024 Notification of Intention to Carry Out Works to Trees within a Conservation Area:
For Note (T1) REDUCE THE OVERHANGING CROWNS OF THE MIXED TREES AND
Only SHRUBS BY 1M OFF OF THE DRIVE (T2) 2 LARGE LEYLAND CYPRESS - FELL
Deerleap, 17 The Green, Rowlands Castle, PO9 6BW
- 57562 LOFT CONVERSION, ALTERATIONS TO THE ROOF, ALTERATIONS TO THE
For Note FRONT ELEVATION AND SINGLE STOREY SIDE/REAR EXTENSION
Only FOLLOWING REMOVAL OF GARAGE (Description amended 04/04/18 and
29/05/18 following removal of the proposed dormer window, amended plans
received 29/05/18)
36 Castle Road, Rowlands Castle, PO9 6AS
- 22757/004 RETENTION OF DORMERS, VARIATION TO THOSE APPROVED IN APPLICATION
For Note NUMBER 22752/002 (as amended by plans received 29.05.18)
Only *12 The Drift, Rowlands Castle, PO9 6DG*
- b) Schedule of EHDC and SDNPA Planning Decisions up to Friday 8 June 2018
9. **Operational Matters:** To Consider and Agree Action, if appropriate, on the following:
- a) Draft Information and Data Protection Policy, and Draft Privacy Notices
b) 2017 Annual Report & Accounts of Rowlands Castle Parish Hall CIO
c) Update on Request by RCA for additional access point(s) at Rec Ground
d) Update on Potential for Parking at BT Exchange, Bowes Hill
e) Update on Prospective Leasing of Portsmouth City Council-owned land within the Parish
f) HALC's Membership Document for the year 1 April 2018 to 31 March 2019
10. **Financial Matters:** To Consider and Agree Action, if appropriate, on the following:
- a) Internal Auditor's Report for year ended 31 March 2018
b) Accounts and Annual Governance and Accountability Return for year ended 31 March 2018
c) May 2018 Schedule of Payments, for authorisation
d) Report on Council's Bank Account as at 31 May 2018
11. **To Pass a Resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussions regarding staffing matters where publicity might be prejudicial to the special nature of the business**
12. To Receive a Report and Recommendations from the Staffing and Remuneration Committee regarding the Council's Employees and their Remuneration, and Agree Action thereon
13. To Review Current Workload and Staff Resources in context of recent Staff Appraisals
14. **Date of Next Meeting:** 16 July 2018 in the Small Parish Hall, Links Lane

Possible Forthcoming Agenda Items:

- RoSPA Annual Inspection of Play Equipment at Recreation Ground (July)
- Proposals for Development of Little Leigh Site, Prospect Lane (July?)
- Finchdean Green - Designation of the Green (TBC)
- Use of Drones on land for which RCPC is responsible ie Rec Ground and The Green