Rowlands Castle Parish Council

Lisa Walker

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You are hereby summoned to attend a Meeting of the

Council's STAFFING & REMUNERATION COMMITTEE

to be held on **Monday 4 June 2018** at **2.30pm** in The Meeting Room, Church on the Green, Rowlands Castle

Cllr F Ball Cllr A Lee Cllr D Hooper Cllr E Longman

Lisa Walker, Clerk to the Council 29 May 2018

Members of the Public are welcome to attend

AGENDA

The Safety Announcement

- 1. To Elect a Chairman of the Committee
- 2. To Receive any Apologies for Absence
- 3. To Receive any **Declarations of Interest** (Members/Officers are invited to declare any pecuniary or non-pecuniary interests arising from this Agenda. Notwithstanding this Item, Members/Officers may declare an interest at any point during the meeting. If a Member/Officer has a pecuniary interest then they must leave the room whilst the item is being discussed.)
- 4. To Receive and Confirm the Accuracy of the Draft Minutes of the Previous Committee Meeting held on 16 May 2017
- 5. To Agree the following Committee Appointments:
 - Councillor to act as Clerk's prime 'Point of Contact' for matters of leave, sickness absence etc
 - Councillors to conduct Clerk's Annual Appraisal
- 6. Under Data Protection Law, to Consider a Privacy Notice for Staff and Agree Action thereon
- 7. To pass a resolution in accordance with the Public bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion regarding staff-related matters, where publicity might be prejudicial to the special nature of the business
- 8. To Review the recent Appraisal Reports on staff
- 9. To Receive a Report on Staff Remuneration, and Agree Action thereon
- Date of Next Meeting: To be confirmed

Possible Future Agenda Items: