


You are hereby summoned to attend a Meeting of the
PARISH COUNCIL

to be held on **Monday 14 May 2018** at **approx 7.45pm** (after the Council's Annual Mtg at 7pm)
in The Small Parish Hall, Links Lane, Rowlands Castle PO9 6AD

Cllr P Cross, D Hooper, Cllr A Lee,
Cllr E Longman, Cllr J Smart, Cllr C Stanley
and Cllr W Wilson



Lisa Walker, Clerk to the Council
8 May 2018

Members of the Public are most welcome to attend

In accordance with best practice, copies of this Agenda have been sent to:

- C Cllr Marge Harvey (Catherington Division)
- D Cllr Malcolm Johnson (Rowlands Castle Ward)
- D Cllr Ken Moon (Clanfield & Finchdean Ward)
- D Cllr Nigel Wren (Clanfield & Finchdean Ward)
- Rebecca Probert (EHDC's Community Officer), Local Press and East Hants Police Team

AGENDA

The Chairman's Safety Announcement

1. To Receive any Councillors' Apologies for Absence
2. To Receive any **Declarations of Interest** (*Members/Officers are invited to declare any pecuniary or non-pecuniary interests arising from this Agenda. Notwithstanding this Item, Members/Officers may declare an interest at any point during the meeting. If a Member/Officer has a pecuniary interest then they must leave the room whilst the item is being discussed.*)
3. To Receive and Confirm the Accuracy of the Draft Minutes of the Previous Meeting on 9 April 2018
4. To Receive a Written Update on the Progress of Resolutions from the Previous Meeting(s)
5. Parish Notices and Clerk's Report, including:
 - Residents' Dealings with Parish Office in April 2018
 - RC Parish Hall Charity AGM on 15 May 2018
 - Report on Annual Parish Meeting held on 23 April 2018
 - EHDC Community Forum moved from 12 June to 4 July 2018
 - East Hants Assoc of Parish & Town Councils Mtg on 14 June 2018
 - SDNPA Parish Workshops in June 2018
 - HBC's Development Consultation Forum re Land at Lower Rd, Bedhampton
6. To Receive Reports from County and District Councillors, and other Delegates, if appropriate
7. **Open Forum** (*Limited to 15 minutes in total – and max 3 minutes for any one speaker – to allow members of the public to raise any matters for the Council's attention*)
8. **Planning Matters:** To Consider and Agree Action, if appropriate, on the following:

a) Planning Applications:

- 57562 LOFT CONVERSION, DORMER WINDOW TO REAR, ALTERATIONS TO THE ROOF, ALTERATIONS TO THE FRONT ELEVATION AND SINGLE STOREY SIDE/REAR EXTENSION FOLLOWING REMOVAL OF GARAGE (Description Amended 04/04/18)
36 Castle Road, Rowlands Castle PO9 6AS
(Cllr Stanley)
- 57727 TWO STOREY SIDE EXTENSION, SINGLE STOREY EXTENSION TO REAR AFTER DEMOLITION OF EXISTING GARAGE AND OUTBUILDINGS
102 Bowes Hill, Rowlands Castle PO9 6BS
(Cllr Longman)
- 28525/050 MOBILE FIELD SHELTER WITH FEED STORE
Lot 4, Comley Hill, Rowlands Castle
(Cllr Longman)
- 27908/003 CONVERSION OF ROOF SPACE TO HABITABLE ACCOMMODATION WITH REAR DORMER AND TWO VELUX ROOF LIGHTS TO FRONT ELEVATION
12 Bowes Hill, Rowlands Castle PO9 6BP
(Cllr Longman)
- 30016/031 REDEVELOPMENT OF AGRICULTURAL YARD, MANEGE AND ADJOINING
For Note LAND FOR 10 RETIREMENT BUNGALOWS; ACCESS ROADS; HARD AND SOFT
Only LANDSCAPING AND COMMUNAL OPEN SPACE; FOUL AND SURFACE WATER DRAINAGE SYSTEMS, AND OTHER WORKS (As amended by plans received 14/02/18) – Amendment: Revised Site plan reinstating pedestrian access link and provision of two visitor parking spaces.
Land South of Oaklands House, Redhill Road, Rowlands Castle
- 29506/023 Notification of Intention to Carry out Works to Trees within a Conservation Area:
For Note (T1) YEW TREE – CROWN REDUCTION, (T2) CONIFER – FELL, (T3)
Only CONIFER/HEDGE – REMOVE, (T4) HOLLY BUSH/TREE – REMOVE, (T5) 3 X YEW – CROWN REDUCTION.
Deerleap, 17 The Green, Rowlands Castle PO9 6BW
- 26225/001 SINGLE STOREY FRONT EXTENSION, REAR EXTENSION WITH REAR
For Note BALCONY AND TWO STOREY SIDE EXTENSION
Only *17 Greatfield Way, Rowlands Castle PO9 6AG*
- 34241/004 INSTALLATION OF ROOF LANTERN TO REAR AND REMOVAL OF INTERNAL
For Note WALL
Only *15 Finchdean Road, Rowlands Castle PO9 6DA*
- 30661/031 Notification for Prior Approval for a Proposed Change of Use of Agricultural Building
For Note to a Dwellinghouse (Class 3)
Only *Mays Coppice Farm, Whichers Gate Road, Rowlands Castle PO9 5NE*
- b) Update from Neighbourhood Plan Steering Group
c) Potential Street Name(s) for New Development at The Depot, Redhill
d) Schedule of EHDC and SDNPA Planning Decisions up to Friday 11 May 2018

9. **Operational Matters:** To Consider and Agree Action, if appropriate, on the following:
- a) Measures to Comply with General Data Protection Regulations, including the appointment of a Data Protection Officer
 - b) Update on Response from Hants Highways on Proposals for Community-Funded Initiative Scheme
 - c) Request by RCA for additional access point(s) at Rec Ground as a crowd control measure
 - d) Request by Village Fair Committee to hold The Fair on The Green and Deerleap Verge on Saturday 7 July 2018, and associated Request for Road Closure and other requirements
 - e) Informal Contract with Jan Halliwell/ELR to provide Handyman Services to Council
10. **Financial Matters:** To Consider and Agree Action, if appropriate, on the following:
- a) April 2018 Schedule of Payments, for authorisation
 - b) Report on Council's Bank Account as at 30 April 2018
 - d) Renewal of Subscriptions for:
 - Hampshire Association of Local Councils, incl/excl Employment Service (HALC),
 - Hampshire Playing Fields Association (HPFA), and
 - Campaign for the Protection of Rural England (CPRE)
 - e) Review of Ring-Fenced Funds, Travel Expenses and Cllrs' Allowance for 2018/19
11. **Date of Next Meeting:** June in the Small Parish Hall, Links Lane; exact date to be confirmed at Annual Mtg of Council on 14 May 2018

Possible Forthcoming Agenda Items:

- Internal Auditor's Report for year ending 31 March 2018 (June)
- Accounts, Annual Return and Governance Statement for year ending 31 March 2018 (June)
- Recommendations of the Staffing & Remuneration Committee (June)
- Proposals for Development of Little Leigh Site, Prospect Lane (July?)
- Prospective Leasing of PCC-owned Land within Parish (TBC)
- Finchdean Green - Designation of the Green (TBC)
- Use of Drones on land for which RCPC is responsible ie Rec Ground and The Green