

You are hereby summoned to attend the  
**ANNUAL MEETING**  
**of the Parish Council**  
to be held on **14 May 2018 at 7.00pm**  
in the Small Parish Hall, Links Lane, Rowlands Castle PO9 6AD

Cllr P Cross, Cllr A Lee, Cllr D Hooper, Cllr E Longman,  
Cllr J Smart, Cllr C Stanley and Cllr B Wilson

Signed: 

Lisa Walker  
Clerk to the Council  
8 May 2018

*Chair to be elected at Agenda Item 1*

Members of the Public are most welcome to attend

## AGENDA

### *The Safety Announcement*

1. To Elect a Chairman of the Parish Council
2. To Receive Apologies for Absence
3. To Receive and Confirm the Accuracy of the Draft Minutes of the Council's Annual Meeting, held on 8 May 2017 (*Previously circulated*)
4. To Receive Formal Notice of the Resignations of Cllrs David Symonds and Robert Raley
5. To Consider the Expression of Interest Received from a Prospective Parish Councillor for one of the two Vacancies on the Council, and Vote on the Co-option of said Candidate
6. If appropriate, to Elect a Vice-Chairman of the Parish Council
7. To Review the Council's Standing Orders, Code of Conduct and any Committee's Terms of Reference, and Agree Action thereon
8. To Review the Council's Protocol for Public and Press Reporting Council Meetings and its Policies on Trees within its Responsibility, Advertising on the Green, Complaint Handling, Social Media, and, if appropriate, Agree Action thereon
9. To Review Councillors' Register of Interest Forms
10. As appropriate, to Appoint Members to Council's Committee(s) and/or Working Groups, and as Signatories to Bank Accounts
11. To Receive and Agree the Meeting Schedule for the 2018/19 Council Year
12. To Receive Reports from the Management Committees of the 2 Charities for which Council is Sole Trustee: Rowlands Castle Parish Hall and Rowlands Castle Recreation Ground
13. To Appoint the following Advisers: General Law and Internal Auditor

14. To Appoint Representatives to the following Outside Bodies:

- Flood Action Group
- Friends of Stansted Park Committee
- East Hampshire Community Rail Partnership
- Havant Thicket Reservoir Stakeholder Group