

Rowlands Castle Parish Council

11 The Green, Rowlands Castle PO9 6BW

Email: clerk@rowlandscastlepc.org.uk Tel: 02392 413044 Website: www.rowlandscastlepc.org.uk

Council's Priorities for Current and Future Years, as agreed at Mtg on 5 March 2018

Shown below are the assessed Parish Council priorities for the current and immediate years ahead. Broad progress is shown in % terms. Once an item is complete the entry will be removed from the document, which will be reviewed every 3 months or so by the Council and updates reissued where/when necessary.

Area of work	Priority (H/M/L)	Item	Relevant FY	Action	Progress %
ADMIN					
	H	Develop basic Community Emergency Plan	18/19	Clerk + Cllrs Hooper and Lee	25
	L	Develop Parish Office manual for guidance in the event of the Clerk's extended absence e.g. due to illness. This work to be done in the margins of other business	Ongoing	Clerk + Admin Assistant	25
	H	Review of Risk Assessment Documentation, particularly looking at risk level and 'Top 5' priorities for action. (Consider likelihood of occurrence and impact).	18/19	RCPCllrs	0
ASSETS					
	M	Village Lectern Replacement including upgrade of design	18/19	Clerk	0
COMMS					
	M	Develop Funding Opportunities Page on Website	18/19	Clerk	0
FINANCE					
	H	Consider potential expenditure requirements and thus revised precept for FY19-20. To be addressed during Autumn 18.	18/19	Clerk + FWG Cllrs	0

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OPEN SPACES					
	N/A	Consider need for more frequent Volunteer Litter Picking Team. Issue of risk/insurance.	N/A	RCA progressing	N/A
	M	Investigate needs for long-term maintenance of/improvements to Rowlands Copse	18/19	Clerk + Cllr Wilson	10
REC GROUND					
	H	Spending of anticipated S106 Contributions allocated for Rec Ground related items, and negotiate Variations if necessary.	18/19	RGMC	10
STAFF					
	H	Continued development of Employees' Handbook	18/19	Clerk + S & R Comm	50
TRANSPORT					
	H	Parking: Continue to pursue BT Openreach re Exchange site on Bowes Hill; Provide 1/2 disabled parking bays near commercial centre, spending of 140K S106 funds in LEOH Agreement for parking at RC Station	18/19	Clerk + Cllr Stanley	25
	M	New village 'gateway' signage + any speed limit signs.	18/19	Clerk + Cllr Lee	25
	H	Progress Recommendations made in 2016 Traffic & Road Safety report, including engagement with St John's School on various issues, through CFI of HCC	18/19	Cllrs Stanley, Longman, Raley & Wilson	50
	M	Challenge Land Registry re Title registration following modern OS map rather than reflecting original Conveyance.	18/19	Clerk + Cllr Wilson	20