

You are hereby summoned to attend a Meeting of the
PARISH COUNCIL

to be held on **Monday 8 June 2020 at 7.00pm**

Via Zoom, a Telephone/Video-Conferencing facility available on-line

Use of such methods for meetings is currently permitted, given UK Government legislation during the current Pandemic Outbreak of Covid-19/Coronavirus. A recording of the Mtg will be made.



Cllr F Ball, Cllr S Donald, Cllr J Edwards, Cllr A Lee,
Cllr J Livitt, Cllr J Moss, Cllr C Stanley & Cllr W Wilson

Lisa Walker, Clerk to the Council
3 June 2020

Members of the public are welcome to observe the meeting and/or make a representation during the Open Forum (see Item 4) or about a particular Agenda Item. If you would like to do so, please contact the Clerk for details on how to join the Meeting either by video-conference or telephone.

In accordance with best practice, copies of this Agenda have been sent to:

- C Cllr Marge Harvey (Catherington Division)
- D Cllr Malcolm Johnson (Rowlands Castle Ward)
- Dean Mohammed (EHDC's Community Officer), Local Press and East Hants Police Team

AGENDA

(No Safety Announcement necessary)

1. To Receive any Councillors' Apologies for Absence
2. To Receive any **Declarations of Interest** (*Members/Officers are invited to declare any pecuniary or non-pecuniary interests arising from this Agenda. Notwithstanding this Item, Members/Officers may declare an interest at any point during the meeting. If a Member/Officer has a pecuniary interest then they must leave the room whilst the item is being discussed.*)
3. To Receive and Confirm the Accuracy of the Draft Minutes of the Previous Meeting on 4 May 2020, together with a Written Update on Progress of Resolutions from Previous Mtgs
4. **Open Forum** (*To allow members of the public to raise any matters for the Council's attention – see details at start of Agenda on how to do so.*)
5. **Planning/Licensing Applications:** To Consider and Agree Action on following, if appropriate:

27404/008 INCREASE IN ROOF HEIGHT & CHANGE OF ROOF PITCH, NEW DORMER WINDOWS TO NE & SW ELEVATIONS NEW ENTRANCE PORCH, NEW WINDOWS TO SE ELEVATION TO GABLE END AND DETACHED GARAGE TO FRONT
Prospect Farm Bungalow, 96 Prospect Lane, Rowlands Castle PO9 5NH
(Cllr Ball)

32245/002 Notification of Pre-Decision Amendment [Amended plans to revert to full two-storey proposal]: FIRST FLOOR REAR EXTENSION TO EXISTING DORMER WINDOWS TO PROVIDE ACCOMMODATION WITHIN THE ROOF SPACE (As amended by plans received 17/04/20)
33 Finchdean Road, Rowlands Castle, PO9 6DA
(Cllrs Stanley & Edwards)

- 29506/029 Notification of Intention to Carry Out Works to Trees within a Conservation Area: T1 LARGE LIME - POLLARD BACK TO PREVIOUS CUTS. THIS WILL REDUCE THE CROWN BY A HEIGHT OF 8 METRES AND WIDTH OF 3 METRES LEAVING A FINISHED CROWN HEIGHT OF 6 METRES AND A FINISHED CROWN WIDTH OF 4 METRES T2 HOLM OAKS X 2 - CROWN HEIGHT REDUCTION BY 3 METRES TO LEAVE FINISHED CROWN HEIGHT OF 4 METRES AND LEAVING THE 4 METRE WIDTH
Deerleap, 17 The Green, Rowlands Castle PO9 6BW
(Cllr Ball)
- 55562/006 Notification of a Pre-Decision Amendment [concerning Revised Illustrative Masterplan]: OUTLINE APPLICATION - DEVELOPMENT FOR UP TO 85 AGE RESTRICTED DWELLINGS (AGED 55 YEARS AND ABOVE) WITH ASSOCIATED INFRASTRUCTURE, FORMAL AND INFORMAL OPEN SPACE AND ACCESS FROM ROWLANDS CASTLE ROAD FOLLOWING THE DEMOLITION OF ALL BUILDINGS AND REMOVAL OF HARDSTANDING (ACCESS TO BE CONSIDERED IN DETAIL) (Amended plans and additional information received 30/10/19, 03/12/19 & 17/01/20).
Development Land East of Horndean, Rowlands Castle Road, Horndean
(Cllr Wilson)
- 52401/005 Notification of Pre-Decision Amendment [concerning Amended and Additional Plans received by EHDC 26/05/20]: SINGLE STOREY SALES BUILDING, GATED TIMBER-FENCED BIN STORE, NEW PUMPS AND PUMP ISLANDS, NEW AIR/WATER BAY AND NEW PARKING SPACES FOLLOWING DEMOLITION OF EXISTING BUILDING, CANOPY AND CAR WASH (as Amended by plans received 06/02/20).
Shell Whichers Gate, Whicher Gate Road, Rowlands Castle PO9 6BB
(Cllr Wilson)
- 58684
For Note Only SINGLE STOREY REAR EXTENSION
32 The Fairway, Rowlands Castle, PO9 6AQ
- 58684
For Note Only Notification of Intention to Carry Out Works to Trees Within a Conservation Area: T1 ASH LOCATED CLOSE TO SOUTHERN EDGE OF PROPERTY AND NEXT TO A CONSERVATION AREA BOUNDARY - FELL
32 The Fairway, Rowlands Castle, PO9 6AQ
- 26978/016
For Note Only SINGLE STOREY EXTENSION TO REAR OF EXISTING SINGLE STOREY SATELLITE BUILDING FOR EXERCISE CLINIC AND STAFF REST ROOMS
Spire Portsmouth Hospital, Bartons Road, Rowlands Castle PO9 5NP
- SDNP/20/
00217/HOUS
and
SDNP/20/
00218/LIS
For Note Only Notification of Pre-Decision Amendment: CONVERSION OF TWO DWELLINGS INTO ONE, TWO STOREY SIDE EXTENSION, SINGLE STOREY REAR EXTENSION, MINOR INTERNAL ALTERATIONS, REFURBISHMENT OF ANCILLARY OUTBUILDING, CONVERSION REPAIRS, PORCH AND RELOCATION OF VEHICULAR ACCESS (Amended Description as Amended by Plans Received 25/05/20)
53 South Lane, Finchdean, Waterlooville PO8 0AU

57562/003 RETROSPECTIVE APPLICATION FOR OUTBUILDING AT REAR FOR
For Note Only STORAGE FOR TOOLS, GARDENING EQUIPMENT, SMALL OFFICE
SPACE AND SOCIAL GAMES ROOM
36 Castle Road, Rowlands Castle, PO9 6AS

28525/051 CHANGE OF USE FROM AGRICULTURE TO EQUESTRIAN ALL
Action TBC WEATHER EXERCISE AND DRY TURNOUT ARENA
Lot 4, Comley Hill, Rowlands Castle

6. To Receive Reports from County and District Councillors, and other Delegates, if appropriate
7. **General Matters for Decision:** To Consider and Agree Action on the following:
 - a) Cutting of Grass at Finchdean Green and Nearby Verges
 - b) Public Response to Consultation on Further Proposals for HCC's Community-funded Initiative
 - c) Council's Response to Havant Thicket Reservoir Consultation
 - d) Various Recreation Ground-related Issues incl Opening of Public WCs, Opening of Tennis Courts for Public Bookings and Request to hold Bootcamp Class
8. **Financial Matters for Decision:** To Consider and Agree Action on the following:
 - a) Internal Auditor's Report for year ended 31 March 2020
 - b) Accounts and Annual Governance and Accountability Return for year ended 31 March 2020
 - c) Review of Restricted Funds, Cllr's Allowance, and Travel Expenses for 2020/21
 - d) May 2020 Schedule of Payments, for authorisation
 - e) Report on Council's Bank Account as at 31 May 2020, for acceptance
 - f) Renewal of Annual Subscription to Hampshire Association of Local Councils
9. **Matters for Discussion**
 - a) Residents' Dealings with Parish Office in May 2020
 - b) Update from Flood Action Group
 - c) Review of Findings from Various Assessments re Traffic Impact on Rowlands Castle from planned developments nearby
10. **Matters for Information**
 - a) Schedule of EHDC's and SDNPA's Planning Decisions up to 8 June 2020
11. **To Pass a Resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussions regarding staffing matters where publicity might be prejudicial to the special nature of the business**
12. To Receive a Report and Recommendations from Members of the Staffing and Remuneration Committee regarding the Council's Employees and their Remuneration, and Agree Action thereon
13. Summary of Parish Office Action Points and Priorities thereon
14. **Date of Next Meeting:** 20 July 2020, via Zoom unless Govt restrictions are lifted beforehand

Possible Forthcoming Agenda Items:

- Regular Review of Council's Policies (Each month excl June '20 Mtg)
- Further Support for Local Organisations during current Pandemic
- Council's Risk Register and Duties as Sole Trustee for 2 CIOs (July?)
- Review of Rec Ground Projects for Forthcoming Year (July)
- Update from RC Neighbourhood Plan Steering Group (July?)
- Reports from Parish Hall and Recreation Ground Management Committees (TBC)
- Update on Tree-Planting Scheme and related matters (TBC)
- Possible Improvements to Footway alongside Deerleap Verge (TBC, early 2020)
- Potential Adoption of Phone box in Finchdean (TBC)
- Progress on Request for Sale of Small Portion of Land at King's Meadow Estate (TBC)
- Council's Procedures re its role as sole trustee to Recreation Ground and Parish Hall (TBC)
- Southern Water's Guidance re SuDS (TBC)
- Consideration of whether to register Title of Rec Ground with Land Registry (TBC)
- Reconsideration of Station Adoption pending progress on cutting back of Laurel Hedge (TBC)
- Progress of RCTC's Proposals for Flood Lighting of Tennis Courts at Recreation Ground (TBC)
- Funding for Litter Clearing (TBC)